THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Name of the Institution: Apeejay College of Fine Arts, Jalandhar
Name of the Head of the Institution: Dr. (Mrs.) Sucharita Sharma
Ph. No. Office: 0181-2458547    Residence: 0181-4639456
Mobile: 09814625556        E-mail: acfa.office@gmail.com
Name of the IQAC Co-ordinator: Mrs. Sunit Kaur
Ph. No. Office: 0181-2458547    Residence:0181- 2276152
Mobile: 09888485225        E-mail: acfa.office@gmail.com

Year of Report: 2005-06

Part A:
The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.
The plan of action chalked out by the IQAC in the beginning of the year aimed at setting a platform for consistent development in the performance of the college for the year 2005-06 in keeping with the goals and objectives of the Institution. Conscious thrust was both on infrastructural and academic development for the smooth functioning of the college. The main proposals in the plan of action for the year 2005-06 are:

- To ensure 100% result in all classes and to procure coveted merit positions.
- To introduce the latest gadgets in the classrooms, labs and regular upgradation of the workshops as per the requirement.
- Organizing workshops and seminars in various departments.
- Promotion of Research work through Research Based Activities:
  Research based projects would be assigned to the students. More faculty members will be encouraged to enroll themselves for Ph.D’s as well as initiating minor research projects in their respective fields. Facilities to expedite all these activities would be provided by the Institution.
- **Infrastructural Development:**
The college plans to enhance its infrastructural facilities by the addition of new blocks in the campus in keeping with the increasing strength of the college. For quality enhancement, it plans to make the campus air conditioned. This year air conditioning of auditorium and the main library will be done. Latest equipments and furniture according to the requirement will be added.

- **Organizing visits and performances by artists and dignitaries of high repute.**

- **Organizing Lavanaya 2006:**
The college plans to organize this gala event, a spectacular pageant of Design and Fashion. The aim is not only to showcase the creative talent of our budding designers but to provide a platform to them for a fruitful interaction with the industry.

- **Active involvement and participation in community services.**

- The college plans to actively involve maximum number of students in extension activities by organizing camps, visits and other activities.

- **Participating and Excelling in Youth Festival:**
Efforts will be made to retain the excellence in winning Youth Festival Championship this session also.

- **Fostering competence among students to compete at global level:**
Teaching learning process will be strengthened to inculcate in students a temper to compete at all levels. For this personality development programmes will be organized along with strengthening of the curriculum.

The outcome of this plan can be seen through the activities mentioned in Part B.
Part B:

1. **Activities reflecting the goals and objectives of the Institution:**

   The institution aims at providing quality education and grooming its students to excel at all levels in assorted fields and to carve a niche for themselves at national and international levels. The Institution recognizes the need of developing wholesomeness and the cultural refinement of the students and above all nourishing their inner resources so that they can contribute to the society. For the attainment of its objectives the college chalks out strategies in the beginning of the session. Activities are planned and put to operation taking into account all the important aspects.

   - The institution strives to preserve and promote traditional values among its students through value based education.
   - Visits by eminent artists and dignitaries of national and international repute.
   - Provides quality education to its students through highly competent, research oriented and skilled faculty.
   - ICT enabled teaching learning process.
   - Personal attention to all students.
   - High Tech Infrastructural facilities provided to keep pace with the global standards.
   - Makes use of latest technological advancements and innovations.
   - Active involvement and participation in community services.
   - Guidance and Counselling sessions for the students.
   - Incentives for students excelling in academic and co-curricular activities.
   - Responsibility sharing with the students by their active involvement in college activities.
   - Providing sound platform to the students by participation in curricular as well as co-curricular activities.
   - Maximum Participation in Youth Festivals at Zonal, Inter-Zonal, Inter University and National Level to promote culture.
   - Organization of various activities and performances by world fame artists to enhance the potential of the students.
   - Exhibitions, Seminars, Workshops of the highest order to promote research temper and artistic spirit.
• All college documents i.e. college prospectus, brochures, newsletters and website clearly define vision and mission.
• Career counselling and General Counselling Services for students
• Personality Development Programmes for the students.

2. **New Academic Programmes initiated (UG and PG):**
This year the college acquired the third unit for Bachelor of Commerce (B.Com.).

3. **Innovations in curricular Design and Transaction:**
This year relevant changes in the syllabus, paper patterns, work distribution patterns of B.Sc. I, II & III (Physics), B.P.T. I, B.A. III were made as recommended by the university after peer discussion. Some suggestions for the same were forwarded to the University after departmental meetings.

4. **Inter-disciplinary programmes started:**
• To emphasize inter disciplinary approach, many departments of the college arranged for the hobby classes in Dance, Music, Sculpture etc. for the students of different streams in their free lectures.
• Terracota workshop was organized by the department of Sculpture not only for the students of arts but also for other streams.
• An Interactive session on budget was organized for the students of different departments as well as faculty members.
• Inter departmental seminars and Guest Lecturers were organized
• Language Proficiency classes and computer awareness programme for the students of various streams were organized.

5. **Examination Reforms Implemented:**
• Internal flying squads introduced for smooth conduct of examination.
• The college conducts the examination strictly adhering to the university pattern and code.

6. **Candidates qualified: NET/SLET/GATE etc:**
• NET : 1
• CAT : 67
• TOEFL/IELTS : 5
• GMAT : 2
• Civil Services (IAS/IPS/IFS) : 2
• Defence Entrance : 4
• MCA Entrance : 2
7. Initiative towards faculty development programme:

- The faculty members regularly update their skills and knowledge by participating in seminars, conferences, workshops etc. Many of them have presented their papers, acted as resource persons, given their performances, displayed their expertise in exhibitions and other competitions.
- Many of the faculty members have published their articles and research papers in journals and magazines of national repute.
- Participation in Orientation and Refresher Courses is another feature of faculty development programmes.

<table>
<thead>
<tr>
<th>FDP Activity</th>
<th>No. of Teachers</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Seminars, Conferences, Workshops etc.</td>
<td>4</td>
</tr>
<tr>
<td>National Seminars, Conferences, Workshops etc.</td>
<td>16</td>
</tr>
<tr>
<td>State level Seminars and Workshops</td>
<td>3</td>
</tr>
<tr>
<td>Talks &amp; Guest Lecturers</td>
<td>8</td>
</tr>
<tr>
<td>Orientation Courses</td>
<td>2</td>
</tr>
<tr>
<td>Refresher Courses</td>
<td>4</td>
</tr>
<tr>
<td>Research Management</td>
<td>4</td>
</tr>
<tr>
<td>National and State Level Exhibition</td>
<td>4</td>
</tr>
</tbody>
</table>

- Yoga Sessions and Lectures by spiritual thinkers were organized to enhance the overall personality and perspective of the faculty. A visit by Swami Adhyatamananda Ji Maharaj, an eminent spiritual thinker from Ahmedabad was organized.

8. Total number of seminars/workshops conducted:

Quality Education is supplemented and complemented from time to time by organizing various workshops, seminars and extension lectures.

<table>
<thead>
<tr>
<th>Department</th>
<th>Seminars/Workshops conducted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design</td>
<td>• Designer Show Lavanaya 2006</td>
</tr>
<tr>
<td></td>
<td>• Two day workshop on Design Development, Printing and Weaving</td>
</tr>
<tr>
<td></td>
<td>• One Week workshop on Glass Painting, Hand</td>
</tr>
<tr>
<td>Department</td>
<td>Event</td>
</tr>
<tr>
<td>------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| Home Science     | • Five day workshop on Art and Craft in collaboration with Pidilite Industries.  
|                  | • Two day workshop on ‘Different Techniques of Food Preservation’ in collaboration with Department of Horticulture, Punjab.  |
| Sculpture        | • Three day ‘Terracota Workshop’ in collaboration with Punjab Lalit Kala Academy |
| Applied Arts     | • Two day workshop on ‘Creative Process’                           |
| Physiotherapy    | • Two day workshop on ‘Hand Physiotherapy’                        |
| Psychology       | • Workshop on ‘Communication Skills in Corporate Affairs’         |
| Computer Science | • Tech Fest                                                           |
| Commerce         | • Lecture on ‘Recent Capital Market Reforms’ by Mr. Balwinder Singh, Reader, Department of Business Management, GNDU, Amritsar.  
|                  | • Seminar on ‘Blue Oceanic Strategy’.                               |
|                  | • Lecture on ‘Knowledge Management’ by Dr. Suresh Chadha, Professor, University Business School, Punjab University, Chandigarh.  
|                  | • Guest Lecture on ‘Commodities Market in India’ by Mr. H.S. Sidhu, Executive Director, Ludhiana Stock Exchange. |
| Fine Arts        | • Demonstration cum Lecture on Acrylic colours’ by S. Prem Singh (Trennale Award Winner) |
| Hindi            | • Essay Writing Competition and Poetical Symposium to commemorate ‘Hindi Diwas’ in collaboration with the branch of State Bank of India, Jalandhar |
| Youth Club       | • One day Yoga Camp (Yog Nidra) by Mr. Devendra Arora, a Yoga teacher. |
Visits by Performing Artists:
To promote and propagate the cultural heritage, the college organized visits and performances by artists from different fields in this session:

- Pt. Sahitya Kumar Nahar, Professor, Allahabad University for a Sitar Recital.
- Pt. Vishwa Mohan Bhatt, the Exponent of Mohan Veena and the Grammy Award Winner from Jaipur in collaboration with SPICMACAY.
- Pt. Kishan Maharaj, a renowned Tabla Player from Banaras Gharana.
- Ustad Abdul Sattar Khan ‘Tari’ a renowned Tabla Player from Pakistan.
- Smt. Uttara Chousalkar, a renowned vocalist from Mumbai.

9. Research Projects:
   a) Newly Implemented:
      - Ms. Rachana Seth, Lecturer in Computers got approval for minor Research Project on ‘Concurrency Optimization Rational Distributed System’ from U.G.C.
   b) Completed:
      - Nil

10. Patents generated, if any: Nil

11. New Collaborative Research Programmes: Nil

12. Research grants received from various agencies:
   - Ms. Rachna Seth, from Department of Computer Science received a research grant of Rs. 45,000.00 from U.G.C. for a minor research project on ‘Concurrency Optimization Rationale Distributed Systems’.

13. Details of Research Scholars:
   - Ph.d Guides:
     Dr. Sucharita Sharma, Principal
     Dr. Amita Mishra, Department of Music Vocal
   - Ms. Geeta Dutt, Department of Music (Instrumental) completed her M.Phil. Degree.
   - Ph.d / Pursuing Ph.d.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of the teacher</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Dr. Manu</td>
<td>Music Vocal</td>
</tr>
<tr>
<td>2.</td>
<td>Dr. Geeta Dutt</td>
<td>Music Instrumental</td>
</tr>
<tr>
<td>3.</td>
<td>Dr. Anita Oberoi</td>
<td>Music Instrumental</td>
</tr>
</tbody>
</table>
4. Dr. Santosh Vyas  Dance
5. Dr. Anjana Kumari  Hindi
6. Dr. Sushma Shair  Punjabi
7. Ms. Ranjana  Dance
8. Dr. Ruchi Trehan  Commerce
9. Mr. Manoj Kumar  Applied Arts
10. Ms. Monika Mogla  Commerce
11. Mr. Gagan Gambhir  Design
12. Ms. Rakhi Mehta  Design

Pursuing M. Phil.

1. Ms. Manisha Sharma  Commerce
2. Ms. Payal Arora  Commerce
3. Ms. Aarti Verma  Commerce

14. Citation index of faculty members and impact factor: Nil
15. Honours/Awards to the faculty:

- Ms. Geeta Dutt, Head of the Department of Music (Instrument) was honoured by Vedic Sansthan Research Centre, Hoshiarpur for her contribution to the field of music.

- Ms. Jeevan, Department of Fine Arts was honoured by PEHAL, an NGO for organizing regular blood donation camps.

- Mr. Basudeb Biswas, from Department of Sculpture had the honour of being a nominated member of Punjab Lalit Kala Academy, an institution of high repute. His artistic creations have been selected for exhibition in 78th All India Annual Art Exhibition by All India Fine Arts and Craft Society, New Delhi in March, 2006.

- Mr. Basudeb Biswas also displayed his creations in ‘Solo Drawing Exhibition at Desh Bhagat Yadgar Hall, Jalandhar’ organized by Art Dot, Jalandhar in April, 2006.

- Dr. Manu, Department of Physiotherapy became the member of Indian Association of Sports Medicine (IASM) and Indian Association of Physiotherapy.
• **Dr. Smriti Kapoor**, Dr. Arunjit Singh, Dr. Harpeet Kaur, Dr. Tanushree from Department of Physiotherapy became members of Indian Association of Physiotherapists.

• **Mr. Rajesh Kalsi** received a State Award in Drawing by All India Fine Arts and Craft Society, New Delhi.

• **Mr. Gagan Gambhir** received a highly commended certificate in 74th All India Painting Exhibition at Indian Academy of Fine Arts, Amritsar.

16. **Internal Resources Generated:**
   • An amount of Rs. 65,000.00 was collected as sponsorship for Lavanya 2006.
   • An amount of Rs. 41,395.00 was generated as revenue from OPD run by Department of Physiotherapy.
   • A revenue of Rs. 24,800.00 was generated through hobby/coaching classes.

17. **Details of Departments getting SAP, COSIST (ASSIST)/DST, FIST etc. assistance/recognition:** Nil.

18. **Community Services:**
   • Blood Donation Camp was organized by the Youth Club in Collaboration with Civil Hospital, Jalandhar.
   • Students and Teachers visited orphanages and distributed clothes, sweets and other accessories to the inmates.
   • Career Counselling for the students of different schools of Jalandhar.
   • A visit to old age home was also organized. The students interacted/participated in activities with many elders.
   • Department of Commercial Art conducted an Exhibition cum sale of handmade articles near Diwali and the money collected was utilized for the needy students of the college.

19. **Teachers and Officers newly recruited:**
   • Faculty Member : 8
   • Placement Officer : 1

20. **Teaching Non Teaching Staff ratio :** 10:7

21. **Improvements in the Library services:**
   • Purchased 304 New Books (Reference & Others)
   • Availed the membership of British Council Library from Chandigarh Centre for the benefit of students and faculty.
• Computer room with free internet accessibility to all the readers.
• Purchased a Xerox machine for staff and students
• Library is equipped with the computers, internet facility, Reprography Facility, Printers CD writing facility.
• Book cases and Steel Racks for display of books have been added.

**22. New Books/Journals Subscribed and their cost:**

<table>
<thead>
<tr>
<th>Number of Books</th>
<th>Amount Spent</th>
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<tbody>
<tr>
<td>Books</td>
<td>Rs. 85,238</td>
</tr>
<tr>
<td>Journals &amp; Magazines</td>
<td>Rs. 42,857</td>
</tr>
<tr>
<td>304</td>
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<tr>
<td>8</td>
<td></td>
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<tr>
<td>Design Plus</td>
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<tr>
<td>Young Designer</td>
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<tr>
<td>Pratiyogata Darpan</td>
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<tr>
<td>Civil Service Chronicle</td>
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<tr>
<td>Australian Journal of Physiotherapy</td>
<td></td>
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<tr>
<td>Journal of Orthopaedic and Sports Medicines</td>
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<tr>
<td>Physical therapy</td>
<td></td>
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<tr>
<td>The Vedant Kesari</td>
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</tbody>
</table>

23. **Courses in which student assessment of teachers is introduced and the action taken on student feedback**

Feedback mechanism includes:

• Feedback forms for all courses.
• Direct Feedback provided by heads of the Departments.
• Meeting of the students with the Principal to provide feedback regarding teaching methodology.
• The feedback received is scrutinized by the authorities and the same is conveyed to the concerned teacher. The purpose is to bring improvements in the quality of education.

24. **Unit Cost of Education:**

Year : 2005-06
Total No. of Students enrolled: 1543
Revenue Expenditure : Rs. 3,60,10,685.00
Unit Cost of Education: Rs. 23,340.00

25. **Computerization of administration and the process of admission and examination results, issue of certificates:**

• Computerized data base of students.
• Administrative and Account office fully computerized.
• Computerization of Library in process.
• Examination & Result database partially computerized.

26. Increase in the infrastructure facilities:
• Air conditioners along with a false ceiling have been installed in the auditorium.
• Construction of the third floor in the I.T. Block in keeping with the increasing strength of the students.
• Construction of an Audio Production and Recording Room and Audio Visual Sound Studio for the department of Music and Performing Arts.
• Installation of Main Distribution Panel for electricity has been done to maintain uninterrupted power supply.
• To avoid any inconvenience to the work atmosphere sound proofing of generators has been done.
• Installation of voltage Control Panel.
• 25 seater bus has been purchased.
• Purchase of a Music Workstation Yamaha Synthesizer for the Department of Music.
• Purchase of equipments like Sun Band, Exercise Tubing, Wheel Chair, Exercise Plinth, Tilt Table etc. for the Department of Physiotherapy.
• Purchase of a LCD Projector for the department of Physiotherapy.
• Purchase of 50 computers, 4 printers, 1 scanner, CD Writers, DVD Writers, LCD, Vacuum Cleaner etc for the department of Computer Science.
• Purchase of 13 Nvidia Graphic Cards for the students of B.F.A.
• Purchase of one television, 05 AGP Cards, DVD Player for the department of Multimedia.
• Furnishing & Upgradation of classrooms and administrative offices.
• Addition of required furniture.
• Installation of white boards in labs and class rooms.

27. Technology Upgradation:
• Adobe Video Collection, Software P.F. and TDS Software for Accounts office
• 50 Computers have been purchased for different departments and administrative work.
• Networking of the data in different departments and offices
• Data Sharing is readily available

28. **Computer and Internet Access and Training to teachers and students:**
• The students and the teachers have a free access to high speed network and internet to facilitate the academic work and research. They also have free access to British Library Services. The provision for the same are made in the computer room of the main Library, Computer Labs according to the availability of free lectures.
• As per the requirements of the faculty and teachers the department of computer science conducts training sessions for the same at least once in a session. This also enhances and emphasizes the interdisciplinary approach of the institution.

29. **Financial Aid to Students:**
The college provides awards and incentives to students excelling in moral values, co-curricular activities and academics:
• The university toppers (1\textsuperscript{st} and 2\textsuperscript{nd} position holders) are awarded with cash prizes and medals as well.
• The position holders of the house exams are awarded prizes in the form of books.
• The students who excel in co-curricular activities i.e. Youth Festival at Zonal, Inter Zonal and National Levels are given away cash prizes, medals and certificates of honour.
• Fee concessions for meritorious students.
• Provision for fee concession for needy and deserving students.
• This session an amount of Rs. 87,000.00 was disbursed for meritorious students and Rs. 48,800.00 for students who excelled in Youth Festival at Zonal Inter Zonal and National Level. Rs. 7810.00 has been disbursed for scholarship to SC/BC Students.

30. **Support from the Alumni Association and its Activities:**
The college alumni association is a very significant body which fruitfully empowers the framework of the institution through its constant suggestions and assistance.
• The well placed alumni have a role to play in strengthening the Placement Cell of the Institution by furthering the placement of current students with their link ups.

• The shining celebrities like Jasbir Jassi, Internationally renowned Punjabi Singer, Gunjan Walia, Tele Serial Artist, Namneet and Baljit Kaur, Eminent Fashion Designers, Sugandha Mishra and others have brought name and fame to the institution.

• They are a part of regular college functions.

• Provide Industry Based Feedback for curriculum modification.

• Annual Alumni Meet was conducted during the session.

• The alumni members collected sponsorships for Lavanya 2006.

• The promising alumni are awarded annually to encourage them.

31. **Support from the Parent Teacher Association and its activities:**

There is no formal Parent Teacher Association but regular interaction with the parents of the students is significant feature of college functioning. Efforts are made to keep them aware of their ward’s performance and conduct.

• Regular Report Cards of the performance of the students in terminal exams are sent to the parents.

• Parents of the weak students and those who need special attention are called for to have an interaction with the principal and class teachers.

32. **Health Services:**

• The health centre of the college provides for the basic health facilities to the students as well as faculty.

• In case of any emergency, first aid is provided by the department of Physiotherapy.

• Yoga and Meditation sessions for the health and benefit of the students are organized. This session a one day Yoga Camp and Yog Nidra’ was organized by the Youth Club. Mr. Devendra Arora a Yoga Expert demonstrated asanas for increasing the concentration and general well being of the students.

33. **Performance in Sports Activities:**

• 18th Annual Athletic Meet was held to promote sports activities among the students.
Basketball Team (Boys) won the Inter College Competition held at Hindu College, Amritsar on 3.9.2005.

The college Cricket Team (Boys) bagged the Runner Up Championship at KSSM College, Mukandpur on 18.10.2005.

Badminton team (boys) of the college participated in GNDU Inter College competitions held at GGS Khalsa College, Amritsar on 10.10.2005.

34. **Incentives to outstanding sportsperson:**

- Best athletes of the college (Boys and Girls) are honoured during the Annual Prize Distribution Function and are given awards.

35. **Student Achievements and Awards:**

Our students excel both in academic as well as co-curricular activities

**Academic Results (2004-05):**

<table>
<thead>
<tr>
<th></th>
<th>Pass %</th>
<th>Ist Class</th>
<th>Distinction</th>
<th>Ranks/Merit Positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>UG</td>
<td>95.9</td>
<td>400</td>
<td>288</td>
<td>98</td>
</tr>
<tr>
<td>PG</td>
<td>98.8</td>
<td>61</td>
<td>92</td>
<td>25</td>
</tr>
</tbody>
</table>

**Co-curricular Activities:**

- Honour of winning the Youth Festival at the National, Inter Varsity, North Zone, Inter Zonal and Zonal Youth Festival for consecutive six years.
- In recognition of the unique talent displayed by our students at Youth Festival, the Deputy Commissioner, Jalandhar honoured 20 of our students on January 26,2006 to mark the Republic Day Celebrations.
- **Sugandha Mishra** a student of M.A. I (Music Vocal) has reached pinnacles of glory in the realm of Music in general and classical music in particular and has been bestowed with numerous prestigious awards and honours. She has recently been interviewed by famous television channels like Zee TV, DD Punjabi, Doordarshan Jalandhar, DD I National which have given exhaustive coverage to capture and highlight her unique talent.
- She has also been honoured by Cabinet Minister Sn. Pramod Mahajan and the Deputy Commissioner, Jalandhar for her achievements.
- **Kamaljit Singh** a leading model and alumni of the college has been captured in the Mahindra Tractors Calendar for the year 2006.
- The students of Physiotherapy won the Overall Best Performance Trophy of the International Conference on Manual Therapy organized by Sardar
Bhagwan Singh Institute of Paramedical Sciences and Research, Dehradun in November, 2005.

- The Students participated in Inter College Quiz and Vocal Music Contests organized by Amandeep Singh Shergill Memorial College on December, 21, 2005 and bagged the overall trophy.

- Nitin Seth, a member of the college Quiz Team bagged first prize in individual category in the IT Quiz organized by Lyallpur Khalsa College for Women, Jalandhar on January 19, 2006.

- The college quiz team bagged the second prize in the Inter College Business Quiz Organized by Lyallpur Khalsa College, Jalandhar on February 4, 2006.

- The students of Computer Science and Multimedia participated in a 3 day Tech Fest ‘IRIS 2005’ organized by Department of Computer Science and Engineering, GNDU, Amritsar and bagged first prize in Game Plot Development and Technical Paper Presentation; second prize in Software presentation and Digital Art and Special effects.

- The college team bagged 6th position among 72 colleges in an inter college National Level Competition organized by I.I.T, Kanpur in October, 2005

- Anupinder Bakshi student of B.D., her designs were selected by Trident Towels.

- Inderjot Kaur, her designs were selected by Kuddu Knitwears, Ludhiana.

- V. Divya, her designs were selected by Ganpati Synthetic Ltd., Amritsar.

- Minakshi Sukhija, her designs were selected by Pair one Imports, Crate and Barrel.

- The college students participated in the South Asian Inter Country Youth Festival held at Jammu University, Jammu on 13-14 February, 2006.

- The college one act play bagged first position at Maharishi Dayanand University, Rohtak and it also got recognition at GNDU in the National Youth Festival organized by the Government of India at Nagpur in October, 2005.

36. **Activities of the Guidance and Counselling Cell:**

The cell provides constant guidance and counselling to the students by:
• Grooming of students and empowering them with professional efficiency through group discussion, career counselling, mock interviews, soft skills and communication skill development.

• Personal Counselling of the students is also done for any kind of problem; educational, personal, social, adjustment etc.

• Holding orientation programmes for the students of other schools for better career choices.

• Regular counselling of the students is done at the time of admission by the teachers of various departments.

37. **Placement Services provided to students:**

The placement cell has a very important role to play. Regular information regarding the availability of jobs in different sectors is provided to the students.

• Notices regarding the same are put on the notice boards regularly.

• Efforts are made for procuring placements for the students by arranging campus interviews.

• Taking the students for interviews to other institutions.

• Sending students profiles to the industries and prestigious firms for consideration.

• Seeking help from well placed alumni.

• Preparing the students for appearing in interviews by conducting session on personality development, soft skills, communication skills, group discussions, mock interviews time to time depending upon the requirement. This year as many as 60 students have been placed in most prestigious organization throughout the length and breadth of our country as ICICI Bank, ICICI Prudential Life Insurance, Sportking, Pringle Knitwear, Dell Information Services, HDFC Bank, Bajaj Alliance Insurance, Radisson Windsor, Birla Sun Life Insurance, Wipro Spectramind, Wipro WASE, NIFD, Centurion Bank of Punjab, IBM Daksh Business, Sky Work Studio Solutions, INFOSYS Ltd., Ravissant, Sharma Shawls, Barclays Shared Services, SBI Life Insurance, Standard and Chartered Bank, and many more.
38. Development Programmes for non teaching staff:
   - Computer training programmes and software training programme were conducted for the non teaching staff by the Computer Department.
   - Training for TDS software and Software PF was organized.
   - Yoga and Meditation sessions for the general health and well being have also been organized.

39. Best Practices of the Institution:
   - Practical Exposure through Hi Tech Labs.
   - ICT enabled curriculum.
   - Placement opportunities for the students.
   - Feedback Mechanism.
   - Interdisciplinary approach in almost all courses.
   - Access to online British Library services.
   - Free access to High speed Network and Internet.
   - Use of latest teaching methodology and aids.
   - Constant effort for industrial tie ups.
   - Incentives to meritorious and deserving students.
   - Organizing National Seminars and Conferences.
   - Visits by Eminent artists and Dignitaries of national and international repute.
   - Encouragement of Industrial based projects.
   - Regular outreach programmes and collaborative activities.
   - Constant upgradation of Library.
   - Industrial visit and educational trips as a part of curriculum to enrich the students.
   - Regular Exhibition of art works of the students in the art gallery which provides them encouragement and recognition.
   - Use of Hi Tech Industry Level softwares in various departments like BPA, BFA, BMM, BPT etc.
   - Formation of student bodies like Youth Club, NSS Club, IT Forum, MAC Forum to promote extension activities.
   - Coaching classes for outgoing students for appearing in competitive exams.
   - Decentralization of administrative powers through various committees for the smooth functioning of the college.
40. **Linkages developed with National/International academic/Research Bodies:**

- Initiated online access to British Library for the Promotion of research.
- The college collaborated with Civil Hospital, Jalandhar for organizing blood donation camps in collaboration with the State Bank of India, Hindi Diwas was celebrated on 14 September. An essay writing competition and poetical symposium was organized.
- The college students regularly participate in various inter college competitions organized by different local colleges.
- Linkage with NGOs, PEHAL, CEVA, Company, Chandigarh, Red Cross Society, REACH to initiate various activities for a social cause.
- Many of the members of the faculty are the members of National Academic bodies.
- Informal link ups with reputed hospitals for Physiotherapy Department.

41. **Any other relevant information:**

- The college is recognized as a symbol of spectacular success in the domain of Youth Festivals. It is the only Institution in India which has the honour of maintaining supremacy in the Youth Festivals for six times in a row.
- The college One Act Play stood first at Maharishi Dayanand University, Rohtak. It focused on health issues with special emphasis on HIV AIDS.
Part C:

**Detail plans of the institution for the next year:**

The major concern of the college for the next academic year will be:

- Initiating new UG and PG Courses in Maths, Psychology and Counselling.
- To promote Major and Minor Research Programmes among faculty members.
- Remedial Teaching and Tutorials for weak students.
- Extra Coaching for meritorious students by giving them research based projects.
- More emphasis on Inter Disciplinary Programmes.
- Subscription of new books and journals for Library.
- To conduct and organize more seminars/workshops/exhibitions with support from funding agencies.
- To publish departmental journals and newsletters.
- To encourage faculty members to register for Ph.Ds.
- To develop industrial tie ups.
- To attract more and more companies for campus placements.
- To fully computerize the administrative work and examination.
- Upgradation of the infrastructural facilities of the Auditorium and Library.
- To encourage students for increased participation in co curricular and curricular activities.
- To encourage students to be a part of atleast one college committee/association of the college for their active involvement.

Coordinator, IQAC  
Ms. Sunit Kaur  
Head, Department of English

Chairperson, IQAC  
Dr. Sucharita Sharma  
Principal