

ApeejayCollege of Fine Arts, Jalandhar

Re-Accredited A+ Grade by NAAC, declaredCollege with Potential for Excellence by UGC (*Affiliated to Guru Nanak Dev University, Amritsar*)



2021-22

Action Taken Report on

Feedback collected from# Students# Alumni•Teachers

STUDENT FEEDBACK ANALYSIS REPORT AND ACTION PLAN

Session 2021-22

Feedback System:

Students are an asset for any educational organization and they are de-facto agents of growth, strength and continuous self- analysis of a college. Considering the importance of their opinions and suggestions, Apeejay College of Fine Arts framed a well-structured questionnaire and generated a comprehensive report based on their responses. The responses obtained were critically analyzed and interpreted and their report is presented below.

Objectives:

1. To provide students a platform to share their opinions & perceptions in relation to teaching-learning process and suggest improvement areas.
2. To provide the students a forum for healthy interaction with the administration regarding the weaker areas of learning environment.
3. To make the students critical thinkers.
4. To develop their evaluative and analytic faculty in a sound judgmental patterning.
5. To give students a sense of belongingness.
6. Continual improvement of the College Infrastructure, Staff and Supporting Services.
7. To conduct overall SWOT Analysis of our College as per the best judgment of the Students.

Phases of Student Feedback Mechanism:

- Collection of Student Feedback
- Interpretation & analysis of Results
- Communication of Results to Principal
- Communication of Results to In-charge/Department Concerned
- Action Plan
- Action Taken Report

Interpretation & Analysis of Feedback for the Session 2021-22

Total Strength: 1835

Sample Size: 1280 students selected from across the streams of Commerce, Computer, Arts

and Journalism.

Student Selection Criterion: Students are selected randomly on the basis of regularity and performance in Academics.

1. What is the most important Factor for Attending this institute?

Response: Many students considered that Apeejay brand and Academic reputation of the Institute are the main factors for selecting the institute.

2. What is your opinion about the Institute's process and services?

Response: 95% of the students were highly satisfied with the admission process, counseling sessions, practical learning and examination pattern adopted by the Institute.

Action Plan: More transparency in the teaching learning and admission process.

3. Do you find the content satisfactory and useful?

Response – Yes, all the important notes and PDFs related to the curriculum were shared with the students by the teachers in the class.

Action plan: Lectures and notes made more accessible for the students online on MOODLE.

4. Are you satisfied with the communication and support from the Institute?

Response – Extremely satisfied with the communication with the faculty, peer connects group assignments, guest lectures, webinars etc.

Action plan: More interactions with the student representatives for better communication.

5. Were there any extracurricular activities conducted?

Response – The students loved attending the lectures and taking part in extracurricular activities.

Action Plan: Involvement of more students in these extracurricular activities

6. Did you find any problem in teaching methodology?

Response – No, the students were extremely satisfied with the access to teaching faculty and technological resources.

7. How do you rate the sequence of the courses you have studied in previous semesters?

Response: Excellent, Apeejay College is the only one in city offering a plethora of multidisciplinary traditional and modern courses so adequately and productively.

Action Plan: Introduction of more vocational and skill based courses.

8. Is your curriculum relevant to IT Advancements?

Response: Up to 95% felt it was pertinent. The students get enough exposure to IT. Action

Plan: For more practical and viable exposure more collaborative programmes with workshops for the same to be implemented.

9. Are you satisfied with the course content of your programme?

Response: Yes, up to 95% feel satisfied. The greater part of the courses is that they are viable with the industry and employer's demand.

Action Plan: Target is to achieve 100% course content satisfaction amongst the students.

10. Are you satisfied with the special programs organized for advance learners and slowlearners in your College?

Response: Yes, over 95% feel satisfied.

Action Plan: Special classes for Merit students and slow learners to be on priority.

11. Are you satisfied with the internal evaluation process?

Response: Over 90% students expressed satisfaction.

Action Plan: Keeping in mind the students' responses, terminal exams are conducted for their preparation.

12. Were your attendance and result record conveyed to you in time?

Response: Yes, Both the mentioned records are timely sent through Report Cards. Action Plan: Semester End PTM and SMS information of Month-end Attendance made accessible. The practice continues.

13. Was there any activity related to social and environmental upgradation?

Response: Yes. Most of the students participated in programs identified with establishing Eco-friendly environment coordinated by NSS and SWA.

Action Plan: To inspire more students to partake in the NSS, NCC and Go Green Clubs and Plantation Drives in their nearby areas.

14. Will you recommend your Institute to your friends/family?

Response: Yes, 95% students agreed.

15. Have you ever approached any of your teachers for Career Guidance and Assistance?

Response: Yes, frequently. Teachers of Commerce, IT classes, Applied Art, Fine Arts, Social Sciences & Language Departments and Vocational Classes have been offering career guidance and timely advice to the students to navigate their career in the right direction. Further placement cell of the college organizes various guidance programs

Action Plan: Career Counselling session to be organized on regular basis.

16. Were there any counselling facilities provided by the college during the session?

Response: Yes, students acknowledged the counselling facilities provided by the Institution. Action

Plan: Placement Cell will include Placements, Academic and personal guidance also.

17. How would you rate the transparency of the admission process on the scale of 1 to 5

Response:

Action Plan: College Website set up for inviting admissions from students hailing from far off States of India. Online admission process going on.

18. What is your overall opinion about the Institution?

Response: It is the best in North India.

Action Plan: To retain its legacy over years.

19. Any change or improvement you would like to see in your Institution.

Response: Provision of more AC rooms and Hostel would facilitate the students to study herein future.

Action Plan: To incorporate the above suggestions and work on an action plan.

ALUMNI FEEDBACK ANALYSIS REPORT AND ACTION PLAN
Session 2021-22

Feedback System:

A well flourished alumni having presence in every nook and corner of the world have always been invited to visit the college during various functions and feedback is sought from them regarding various current issues. Questionnaires are sent to them online through mail and WhatsApp. Their valuable suggestions are also welcomed by the College as they explain the requirement and relevance of their knowledge in present working scenario.

Objectives:

1. To provide alumni a platform to share their views & experiences in relation to teaching- learning process and suggest improvement areas
2. To work on the precious suggestions by ex-students as their experience in the Institution can be used for the development of the Institution at all levels and to give alumni a sense of belongingness
3. To develop the skill of critical thinking and evaluation amongst student
4. Continual improvement of the College Infrastructure, Staff and Supporting Services

Phases of Student Feedback Mechanism:

1. Collection of Student Feedback
2. Interpretation & analysis of Results
3. Communication of Results to In-charge/Department Concerned
4. Communication of Results to Principal
5. Action Plan
6. Action Taken Report

Interpretation & Analysis of Feedback for the Session 2021-22

Sample Size: Questionnaire was sent to alumni groups and response from 230 alumni was received.

Feedback Q-1: Did your course facilitate your placement?

Response: 94% of alumni feel satisfied with the placement system of the college. Action

Plan: More collaborations to facilitate placements.

Feedback Q-2: Was your curriculum in-line with I.T. Advancements?

Response: Yes

Action Plan: Teachers and students to be encouraged to use the latest technological tools.

Feedback Q-3: Does the course curriculum meet the industry standards/requirements?

Response: Yes

Action Plan: Industry based courses are planned. The Faculty Members who are also part of Board of Studies regularly pass on suggestions to University to incorporate high-end industry oriented syllabus.

Feedback Q-4. How far did the Personality Development programmes organized during college help enhance your personality?

Response: 95 percent of the alumni gave positive response.

Action Plan: To boost the confidence and to provide holistic development of the students, more programmes are in the pipeline for the same.

Feedback Q-5. Do you think your stay in the College developed Research Aptitude in you which enhanced your placement prospects?

Response: Yes from maximum participants.

Action Plan: More Research based activities and projects to be initiated.

Feedback Q-6. Do you still participate in Extension Activities of the college as alumni?

Response: 85 percent of the alumni acknowledged that they participated in all extension activities.

Action Plan: College organizes Alumni lectures to share their experiences with present students.

Feedback Q-7. How would you rate the infrastructural facilities during your stay in the College?

Response: Excellent

Action Plan: To meet the demands of technology driven present times, the college is ever ready to update its infrastructure on regular basis.

Feedback Q-8. Were you exposed to various ICT facilities in the College?

Response: Yes.

Action Plan: College makes no compromise when it comes to IT facilities of a

global standard. It boasts of the best of infrastructure for technical courses.

Feedback Q-9. Was the College Library adequately equipped for your academic support?

Response: Yes

Action Plan: Digitalised books are to be added.

Feedback Q-10. How do you rate the courses that you have learnt in relation to your current job on a scale of 1-5.

Response: A greater section of students benefitted from the activities related to their courses.

Action Plan: More Value added courses to be added with provision for internships.

Feedback Q-11. Were your grievances properly handled at the College?

Response: Majority of students consider grievance handling procedure to be fairly adequate.

Action Plan: Grievance Collection process to be fostered.

Feedback Q-12. Being an Alumni are you satisfied with the Annual Alumni Meet in the College?

Response: Excellent

Action Plan: Alumni Association of the college organizes alumni meets at regular basis and keeps in touch with the ex-students through Facebook, WhatsApp etc.

Feedback Q-13. Was the Placement Cell of the College effective in helping you procure a benefitting placement?

Response: A greater section of the alumni expressed their satisfaction with the placement procedures of the institution.

Action Plan: In-house placements to be leveraged.

Feedback Q-14. How often do you visit the College as Alumni?

Response: Majority of the students have been attending regular alumni meets and are in touch with the students.

Action Plan: The visits of the alumni are quite regular. Alumni who are settled abroad and living in far off cities are connected through the channels of social media.

Feedback Q-15. How would you rate the various safety measures taken by the College for safety on the scale of 1 to 5?

Response: Excellent

Action Plan: The safety measures are adopted and maintained on regular basis.

Feedback Q-16. Were you given enough opportunity to showcase your talent in the College?

Response: 94% responded positively.

Action Plan: Diverse events organized by various departments help in exhibiting students' talents.

Feedback Q-17. Do you wish to strengthen the Alumni unit of the College?

Response: Yes. The response was marvelous.

Action Plan: Strengthening the alumni is the main priority.

Feedback Q-18. Were you satisfied with the waste management system of the College?

Response: To a large extent satisfaction was there.

Action Plan: Waste Management System to be made more effective.

Feedback Q-19. Do you notice any reforms in the College since you passed?

Response: 93% of the students feel college has evolved tremendously by way of infrastructure, quality and many new courses have been added.

Action Plan: The institution to work in the direction of implementing new strategies and systems to meet the demands of modern era.

Feedback Q-20. Any suggestions for strengthening the Alumni network of your college?

Response: Response was positive.

Action Plan: To encourage participation and membership in alumni association.

Feedback Q-21. How was the quality of education better than in other colleges?

Response- The college provides variety of courses for the benefit of students. It even takes measures that can enable the right eco system needed for imparting quality education. Action plan – More practical approach and international standards based education.

Feedback Q-22. How does the college contribute to personal growth of the students?

Response – The college gives its students a chance to develop positive attitude and skills to give them courage, ability to work with others and a better understanding of themselves and the world around them.

Action plan: More measures to be taken to work on individual's identity, personality development and dreams of the students.

TEACHER FEEDBACK ANALYSIS REPORT AND ACTION PLAN

Session 2021-22

Feedback System:

Teachers are the building blocks of an Institution. Their feedback on various aspects of the Institution is of great importance. Faculty always tries to upgrade the standards of the Institution. Their suggestions and genuine feedback provide impetus for the growth of the Institution. Every year, they are asked to fill a questionnaire which is a tool for obtaining their feedback. The questionnaire includes every aspect of the functioning of the Institution.

Objectives:

1. To provide teachers a platform to share their views & experiences in relation to teaching- learning process and suggest improvement areas
2. To boost their morale and confidence by giving them a chance to freely interact with the administration regarding the improvement of teaching and learning environment
3. To develop the skill of critical thinking and evaluation amongst teachers
4. To give them the sufficient time to pursue their research work
5. Continual improvement of the College Infrastructure, Staff and Supporting Services

Phases of Teacher Feedback Mechanism:

1. Collection of Teacher Feedback
2. Interpretation & analysis of Results
3. Communication of Results to Principal
4. Communication of Results to In-charge/Department Concerned
5. Action Plan
6. Action Taken Report

Interpretation & Analysis Feedback for the Session 2021-22

Total Strength: 96

Sample Size: All the teachers of the college of various streams of Commerce, Arts, Theatre, Multimedia and Science etc.

Feedback Q-1 Did you face any problem in conducting online classes?

Response – No. This is because proper workshops regarding online teaching were conducted before lockdown considering the pandemic situation. The teachers were made aware of all the technology related tools and issues were timely resolved.

Action Plan : A team to be created to facilitate and update technological tools for online classes.

Feedback Q-2 Are you satisfied with the Course Content?

Response:

Action Plan: The Course Modification Committee always takes care of the syllabus prescribed by the university and will continue to do this in future. The College staff is vigilant enough to suggest the required modification in course contents.

Feedback Q-3 Is the college promoting research related activities for teachers? Response: Many teachers are doing research work and college always encourages them. Action Plan: Timely promotions are offered to teachers who pursue quality research work by the Management which encourages the teachers to pursue further research.

Feedback Q-4 Are you satisfied with the Internal evaluation system at the institutional level?

Response: Yes it's Very Good

Action Plan: Internal evaluation to be strengthened.

Feedback Q-5 Are you satisfied with the Faculty Development Programs organized in the College?

Response: Yes

Action Plan: With the motto to foster new teaching methodology capacity building programmes to be organized.

Feedback Q-6 Are you satisfied with the number of students allocated under each mentor?

Response: Yes

Action Plan: The number of students allocated under each mentor is appropriate and the

ratio is always in proportion.

Feedback Q-7 Are you satisfied specifically with regards to teaching methods?

Response: Yes

Action Plan: Taking timely initiatives to introduce new technology and features in accordance to the needs of the teaching has been a regular feature.

Feedback Q-8 Are the books, journals in the Library sufficient for the cognitive development of the students?

Response: Yes

Action Plan: More books for general reading which will be inspirational for the faculty as well as for the students and will enhance their personality to be added.

Feedback Q-9 Does the College regularly update its infrastructure as per your suggestions?

Response: Yes

Action Plan: Latest technology and facilities of the highest quality will always remain the priority of the College Management.

Feedback Q-10 Do you include ICT facilities in your teaching methodology? Response:

Yes

Action Plan: ICT facilities are always upgraded in order to enhance the teaching methodology.

Feedback Q-11 Are tests and examination conducted well in time with proper coverage of all units in the syllabus?

Response: Yes

Action Plan: Regular tests, assignments and examinations are conducted with proper coverage of all units in the syllabus.

Feedback Q-12 Is the Library equipped with Internet facility?

Response: All the teachers are using Wi-Fi system and Research Related Sources in the Library.

Action Plan: Practice is on.

Feedback Q-13 Are faculty related grievances / problems solved well in time?

Response: Yes

Action Plan: There is a grievance Redressal Committee which conveys the grievance if any to the Principal who redresses the grievance promptly.

Feedback Q-14 Are students confident enough to share their issues with you?

Response: Yes of course

Action Plan: The teachers and students feel comfortable enough to interact and students are encouraged to share their issues with teachers.

Feedback Q-15 How much of the official work do you perform without the use of paper?

Response: 90 % of the official work is done online.

Action Plan: Minimal use of paper will be encouraged.

