



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		APEEJAY COLLEGE OF FINE ARTS
Name of the head of the Institution		Dr. Neerja Dhingra
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0181-2458547
Mobile no.		9814828295
Registered Email		acfa.jln@apj.edu
Alternate Email		acfa.office@gmail.com
Address		Mahavir Marg, New Jawahar Nagar
City/Town		Jalandhar
State/UT		Punjab
Pincode		144001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Roopali Sood
Phone no/Alternate Phone no.	01812458547
Mobile no.	9888105542
Registered Email	roopalisood@yahoo.com
Alternate Email	roopali.sood@learn.apeejay.edu

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	_https://acfa.apeejay.edu/docs/igac/aqar-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://acfa.apeejay.edu/docs/igac/academic-calendar-2019-2020.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	A	86	2003	21-Mar-2003	20-Mar-2008
2	A	3.45	2009	31-Dec-2009	30-Dec-2014
3	A+	3.38	2018	26-Sep-2018	25-Sep-2023

6. Date of Establishment of IQAC

10-Jul-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Collection, Compilation and Analysis of feedback from various stakeholders and initiation of necessary actions	12-Apr-2019 10	2203
Preparation of Action Plan at the beginning of session	10-Jul-2019 15	2230
Preparation of Academic and Activity Calendar	10-Jul-2019 30	2230
Installation of Student council	10-Aug-2019 30	2123
student Internships	12-Sep-2019 60	668
Organization of conference/webinars/Seminars/Workshops for enhancing the quality of Academic inputs	10-Aug-2019 60	2230
Organization of FDPs	07-Feb-2020 30	107
Organization of training workshops for non teaching staff to improve administrative effectiveness	07-Feb-2020 10	30
Customization of MOODLE-Learning Management System for Online Attendance, evaluation and Teaching learning.	07-Apr-2020 30	2230
Faculty training programs for IT literacy and Online Teaching Learning process	04-Mar-2020 10	107
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	CPE	UGC	2019 365	1944800
Institution	Kaushal Kendra	UGC	2019 365	740800
Institution	BVoc	UGC	2019 365	2294567
Institution	Paramarsh	UGC	2019 365	1500000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

100000

Year

2020

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Training to Faculty for complete Online Teaching/Learning process 2. Training to faculty for effective use of LMS(MOODLE) (assignment, attendance, Internal evaluation) 3. Submission of data to AISHE 4.Signed MoU with Northern Kentucky University, state University, USA and Applied for international collaboration with Lakehead University,Ontario Canada 5. Mentoring 5 Colleges under UGC " Paramarsh" Scheme, amongst which one of the Mentee college bestowed with NAAC grade B .

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Automation of Admission Process	<ul style="list-style-type: none">• Admission process fully automated for query handling, registration and admission.• CRM Leadsquared further assist in handling leads, followups and taking care of individual aspirant for counseling and guidance
Emphasizing Student centric participative teaching learning	<ul style="list-style-type: none">• Internal assessments were based on participation in classroom activities, assignments etc.• Students

	<p>participated in exhibitions, Art Fairs, seminars, workshops at national/international level • 54 awards/prizes won by students at state/national level in cultural/sports activities</p>
Exposure to the students about world class content of their relevant topics	<p>Students visited ChinaChengdu textile College, Italy and France which certainly gave them international exposure to world class techniques in their relevant fields ? 707 students completed internship through which they got field exposure and live project handling</p>
Teaching to be based on case studies in relevant areas	<p>• Industry professionals were recruited for professional courses which helped them to understand the industrial trends, tools and techniques along with case based study.</p>
Capacity enhancement for Faculty	<p>• Faculty from various streams participated in 79 workshops/seminars outside the institution • 32 seminars/webinars/workshops were conducted by the institution • 30 faculty members won award/recognition at state/national level • 71 faculty members presented book review during FDP</p>
Complete automation of Examination system	<p>MOODLE Learning Management system was fully customized to handle Conduction of internal Exams, evaluation and delivery of report electronically</p>
ICT infrastructure Edification	<p>• Complete student attendance automated through MOODLE • Media centre and Recording facility established for e-content development • Provision of department level laptops for teaching learning • Open access to library resources</p>
Strengthening of Earn while Learn Scheme	<p>• 130 students took up this scheme which certainly helped them in confidence building and to meet their academic expenses as well • Faculty involved students in industrial assignments and collaborative activities</p>
Enrichment of Folk Art Museum	<p>• Professional lights have been installed and latest model Almirahs have been purchased to enhance the significance and upkeep of folk instruments • Few more old Instruments have been purchased</p>

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Board of Governing Council</td> <td style="text-align: center;">23-Mar-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Board of Governing Council	23-Mar-2020
Name of Statutory Body	Meeting Date				
Board of Governing Council	23-Mar-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	22-May-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has efficient MIS for its administration and operations. Following are the modules which help in thorough implementation of MIS.</p> <p>Administration: Operations are well automated to great extent, saving time and faster information processing. Attendance of faculty and staff is marked through Biometric. All correspondence with external entities is done electronically through emails making the office a paperless office. For centralized system of checking and monitoring the college is equipped with CCTV cameras and dedicated monitoring room is established for the same.</p> <p>Planning and development: College has the provision for online meeting to discuss the perspective Plan and budget yielding prompt decision making and action to execute the decision. Dedicated software module helps in tracking the progress of sanctioned budget and grants along with its utilization. Infrastructural requirements of various departments can be assessed and arranged with the help of online finance management system College website serves to be a significant interface to gather opinions and feedback on both academics and coacademic matters through online feedback forms. Finance and Accounts:</p>				

dedicated software " creatio" is efficiently being used for audit purpose to verify and certify the entire income and expenditure the capital expenditure of the institute. Automated process of checking and verification of all the online accounting vouchers and payment transactions throughout the year. "Creatio" is being used for issuance of Purchase Order and processing payments as well. Admission and Support Student admission is completely automated through website including course query, registration and admission. Customer relationship management(CRM) Leadsquared helps in handling leads, query, emailing relevant details and follow up of leads Dedicated helpline number redirect student call to faculty thereby satisfying specific course need of the student. The record of inbound calls is automatically updated in CRM for further monitoring and follow up. Various social media campaigns and its statistical analysis further assist in process of admission. Examination The student's attendance and fee details are also digitized for faster access and prompt delivery of information. Dedicated examination module maintains student's record in Mid Term and class assignments which helps in followups and monitoring of student's progress in process of continuous internal evaluation. Result compilation is fully automated leading to faster delivery of examination report. Econtent development and sharing Through ICT enabled classrooms, smart classrooms, 24 X 7 high speed Internet support and other supporting infrastructure for recording, econtent is being developed by faculty and shared through MOODLE Learning Management System. Moodle serves to be a repository for all the data used and shared by the faculty during teaching learning process.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- Academic Calendar is prepared in the beginning of the session. • Distribution

of syllabus and Academic calendar through time table as per the statutory requirements • Orientation sessions at departmental level also arranged for all newly appointed staff and students. • The departments recommend the new books required in the library. • There is open access to library books for all. • List of recommended Books is distributed to the students at the beginning of every session through MOODLE- Learning Management System • Online and Offline hybrid mode of teaching is available to the students • Departmental Meetings both online and offline are conducted to discuss teaching strategy, syllabi and important activities. • Programme Chart of departmental activities is framed by every department at the session commencement. • Students are encouraged to refer to various national and international journals along with other relevant books. • Assignments, class tests and case studies are paramount requirement of curriculum • Mid semester exams are conducted to prepare the students for the forthcoming final examination. • Incentives and scholarships are provided for encouraging the meritorious students. • Enhancing case study and project based teaching. • Personal attention to each and every student ensured through allocated mentors at the beginning of the session. Dedicated schedule for slow and advanced learners • Extensive use of MOODLE and updating it with latest information mandatory for all teachers. MOODLE is Learning Management Tool worldwide. MOODLE is used as a platform for exchanging valuable notes, lectures, videos etc. It is also used for submitting assignments and conducting internal exams. It is also automated attendance system. • The curricular aspects of the Institution are enhanced by its high speed network and free access to Wi-Fi and Data sharing. • Almost all the courses have ICT as a part of their curriculum and computer awareness programs and Tally awareness provided to almost all the courses • ICT enabled classrooms with Internet connectivity so that students are exposed to global competency • National and International collaboration certainly add to students confidence to work with global counterparts • Series of webinars are conducted for imparting value based education. • Add-on Courses and value added courses also offered to the students to enhance their practical knowledge • Skill Enhancement Classes are conducted for imparting life skills along with course curriculum. • Live online demo classes with artists and scholars of international repute to facilitate effective teaching-learning • Industrial visits for hands-on industry experience are organized from time to time. • Alumni of the College are equally involved in guiding the present students about Industry requirements • Online workshops and competition are conducted for students. • Lectures of Industrial Experts are conducted to bridge industry-academia gap • Functional Video Conferencing Unit for effective curriculum delivery. • Entrepreneurship Development Programs are conducted for imparting entrepreneurial skills among students. • Since the college is multidisciplinary in nature every student has the opportunity to get knowledge in the discipline of his choice as an additional subject.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
IELTS / English Proficiency Course IELTS / English Proficiency Course	IELTS / English Proficiency Course	04/04/2019	60	yes	yes

3D Animation and VFX	3D Animation and VFX	04/04/2019	60	yes	yes
Cinematography Video Editing	Cinematography Video Editing	04/04/2019	60	Yes	Yes
Beauty and Wellness	Beauty and Wellness	04/04/2019	60	Yes	Yes
Website Design and Development	Website Design and Development	04/04/2019	60	Yes	Yes
Social Media Marketing	Social Media Marketing	04/04/2019	60	Yes	Yes
Sound Recording and Media Production	Sound Recording and Media Production	04/04/2019	60	Yes	Yes
Fashion Styling	Fashion Styling	04/04/2019	60	Yes	Yes
Music Instrumental	Music Instrumental	04/04/2019	60	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Data Science	05/07/2019
BVoc	Health Care & Management	20/08/2020
BVoc	Beauty and Wellness	15/01/2020
BVoc	Product Design Management & Entrepreneurship	05/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Not applicable	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	363	154

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English	15/05/2019	71
Home décor	15/05/2019	38
Beauty skin care	15/05/2019	65
Dining Etiquette	15/05/2019	6
Sketch and Paint	15/05/2019	16
Blog designing	15/05/2019	7
Photography	15/05/2019	6
Dance	15/05/2019	23
Business Communication	15/05/2019	79
TV Stage Anchoring	15/05/2019	25
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BPT	Paramedical	28
BCA	Programming	27
BDes	Interior and Fashions	48
BFA	Applied Arts	16
BDes	Graphics, 3D	24
BCom	Audit, HR, Finance	413
BBA	Marketing and HR	64
BSc	Computer Science	10
MA	Painting	17
MA	Vocal	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution aims at striving for overall development by providing satisfaction to all the stakeholders. The courses have been designed to remove the Industry Academia gap. It believes in overall development of personality and nation building. Despite the pandemic the institution kept its spirit high

and reached out to the students by following 100 online time table through zoom. A series of online webinar sessions were conducted for disseminating knowledge and exchange of latest ideas, approaches and aspects related to curriculum and life in general. • Student's representatives of class and the members of student welfare Association are main participants for obtaining students feedback. Students were found satisfied with not only the off-line mode adapted but also the adoption of online timetable during pandemic. The distance created due to this pandemic and lock down was the main issue but the students were happy and felt no difference. They acknowledged that these activities helped them staying strong during this tough time. The students also appreciated the online workshops and demo classes arranged for them. The information obtained from students serves as the basis of the agenda of meetings of student welfare Association and the Dean. They discuss in detail the suggestions given by the students. On the basis of the feedback obtained from students more industrial relations were established and the representatives from industry were invited through webinars and this is forwarded to Management. • Feedback analysis facilitates making internal evaluation process more effective and transparent and it provides an insight into new requirements which is always on the priority of progressive management. Teachers feedback provides an insight into the satisfaction level with regard to infrastructure, grievance redressal procedure, library facilities etc. It acts as a link for carrying on the plans of the Management for imparting value-based education. The discussions and feedback with the teachers provides the base for improving and enhancing quality education. Based upon the feedback analysis, the institution has organised the faculty development programmes related to the various modes for adopting online teaching. • Parents feedback facilitates SWOT analysis and parents teacher meets are arranged to stay in touch with their requirements. SMS and mail facility are used to keep them updated the parents feedback is taken to give them a sense of belongingness and facilitates interaction regarding the weaker areas of learning environment. Based upon the feedback analysis, the departmental meetings are conducted to discuss and implement the suggestions given by the parents. Along with the curriculum some of the parents suggested some short-term vocational courses and the institution has taken an initiative of conducting skill enhancement courses which assisted in imparting life skills amongst the students. • Alumni feedback is of utmost importance as it assists in bridging the gap between industry and Academia. Alumni meet and social media is used to solicit the suggestions and ideas for institutional development. Their participation in students oriented activities and sharing of their experience after education provides a deeper impact on students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Music Vocal	60	22	22
BVoc	E commerce and Digital Marketing	150	85	82
BVoc	Beauty and Wellness	50	27	27
BVoc	Sound Technology	75	52	52

BDes	Design	360	165	164
BA	Arts	300	270	269
BA (Journalism)	Journalism and Mass Communication	100	55	53
BCA	Computer Application	180	82	80
BBA	Business Administration	360	272	272
BCom	Commerce	900	570	568
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1931	192	60	6	41

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
107	107	11	74	10	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Apeejay has a well-established mentoring system in which mentors impart their knowledge, skills and experiences with mentees. It is ensured that each student gets best of mentorship. At the onset of each session, mentors are allocated to the college students. The allocation is done logically so that mentors can guide the students in relevant manner. The mentors guide the students in their career path and nurture their growth. They help them in solving any challenges along the way and provide them emotional support and motivation. Mentoring opens their minds to new ideas by expanding their professional network and overcoming challenges, fears and anxieties. The mentoring practice works in the following manner:

- Ensuring best use of Learning Management System (LMS) by the students. Online learning platform MOODLE is being used for helping the students to make use of the e-resources, online attendance, submitting assignment, online tests etc.
- Organizing relevant industrial visit field trips, studio visits which can help students in internship and placements.
- The students are guided about various competitions and hackathons they can participate in and they are groomed and trained for the competitions.
- Students are trained to make use of ICT tools and making effective presentations and projects. They are motivated to attend relevant, online video tutorial offered by SWAYAMPRAKASHA.
- The students are encouraged to participate in social service and college activities (academic and cultural) through various platforms like NSS, SWA and Youth Club etc.
- The mentors encourage the students to take up MOOC courses after a proper analysis based on their interest and ensure timely completion of the course.
- Students not performing up to the mark are given special remedial classes. Schedule is prepared for weak students and their progress is monitored by the mentors.
- Economically weaker students are helped to procure financial help either through college (Student Welfare Association) or through Alumni

Association or any other relevant funding body. • Students are helped to prepare for placements. They are imparted with soft skills. Mock interviews are conducted by panel of experts and students are guided for further improvement. • Students of outgoing classes are counselled for various courses available for further studies. Mentors also guide them in preparation of entrance exams for higher education. • Mentors encourage students to earn while learning in different fields on the basis of skills possessed by them. Students are also motivated to join internships offered by INTERNSHALA in different companies. This helps in making them financially independent and industry ready. • Guiding, monitoring and helping students during the tough times of Covid. The students have been studying online and the mentors ensured that the students perform well in their studies as well as stay healthy mentally. Online workshops, webinars etc. were organized to keep students updated and motivated. The IQAC monitors the strict adherence of the mentor - mentee schedule. Problem if any, is timely sorted and feedback is collected from students for further improvement to carry out the process of mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2123	107	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
107	107	Nil	67	29

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Roopali Sood	Assistant Professor	• Best Research paper award at International conference ICETEM – 2019 organized by LKCE in collaboration with IKGPTU, Kapurthala and University of KWAZULU, South Africa
2019	Dr. Neeraj Katyal	Assistant Professor	• Appreciation Award on - Significant contribution towards the development of Physiotherapy Education by Indian Association of Physiotherapy (Punjab Branch) • Certificate of Appreciation and Recognition for excellent contribution in the field of Phys

2019	Dr. Apra	Assistant Professor	Certificate of Appreciation for participation in JOSH-Jalandhar on Swachh habits by Municipal Corporation, Jalandhar
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	103206	Semester	21/09/2020	17/11/2020
BCom	108506	Semester	21/09/2020	11/11/2020
BBA	105406	Semester	21/09/2020	18/11/2020
BDes	106008	Semester	21/09/2020	29/12/2020
BFA	108108	Semester	21/09/2020	20/11/2020
BVoc	109906	Semester	22/09/2020	21/10/2020
BA (Journalism)	108706	Semester	21/09/2020	07/12/2020
BPT	106704	Year	21/09/2020	04/11/2020
MA	214904	Semester	21/09/2020	13/11/2020
MCom	217604	Semester	24/09/2020	20/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in Continuous Internal Evaluation (CIE) system: • Apeejay works on continuous evaluation of the students. This tradition has been maintained (even in the times of pandemic) through online Learning Management System (LMS). • Internal evaluation of the students is transparent and continuous process. Regular tests, assignments, tutorials, group discussions, presentations etc help in grading the students. • Formation of dedicated Examination Committee which prepares the examination schedule at the beginning of the session and strictly adheres to it. • Question papers of the midterm exams are exactly inline with the pattern of the university exams. • The answer sheets of the students for mid-term exams are cross checked by heads of the departments for fair evaluation. The HODs randomly select a few answer sheets for the purpose. • Answer sheets are made available to the students and discussed with them. • Mock viva and mock practical exams are conducted shortly before the commencement of the University exams. • The result compilation is fully automated which results in timely delivery of report cards. • Students' performance report is prepared and discussed with teachers during department meetings. • The weak cases are discussed with the Principal. Remedies for improvement are initiated. • Record of the student performance in the mid terms and class assignments is duly maintained for monitoring the growth of the student in classes and midterm exams. • Parents are informed about the performance of the students. • The students who do not meet the necessary

conditions are strictly dealt with.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College has a comprehensive Academic Calendar which encompasses all the events scheduled in the different semesters (odd and even). It is prepared in the beginning of the session taking into consideration the dates of admissions and final exams as per University's Academic Calendar. Along with this Academic Calendar, a Co-curricular Activity Calendar is also designed which includes co-curricular activities for the said period. The Calendars are circulated among the staff members and strict adherence is ensured. For smooth functioning of Examination, after evaluation of answer sheets, report cards are mailed to the parents and Parent Teacher Meets are conducted to acquaint the parent of their ward's performance. Remedial classes are organized for weak students and tutorials etc. are organized for meritorious students. Overall, this calendar aids in systematic functioning of the College. Activities Dates Semester (I/III/V/VII) Session Commence 13.07.2019 Induction Program with Parents (For Under Graduate Classes) 15.07.2019 Under Graduate Classes Commence 16.07.2019 Induction Program with Parents (For Post Graduate Classes) 17.07.2019 Post Graduate Classes Commence 18.07.2019 Teaching-Learning 13.07.2019 - 14.10.2019 Internal Evaluation Class Tests In the month of September Workshop Last week of September Terminal Exams 14.10.2019 - 25.10.2019 Evaluation PTM 09.11.2019 Regular Teaching Remedial Classes 28.10.2019 - 30.11.2019 University Exams December 2019 onwards Winter Break 24.12.2019 - 10.01.2020 Semester (II/IV/VI/VIII) New Semester Commencement 11.01.2020 Teaching-Learning 12.01.2020- 31.03.2020 Faculty Development Program Second week of February Internal Evaluation Class Tests In the month of March University Exams May 2020 onwards Summer Vacations 15.05.2020 - 15.06.2020

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://acfa.apeejay.edu/docs/igac/2-6-1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
214904	MA	Music Vocal	12	12	100
108706	BA (Journalism)	Journalism and Mass Communication	4	4	100
110406	BVoc	Sound Technology	12	12	100
106704	BPT	Physiotherapy	28	28	100
108108	BFA	Fine Arts	16	16	100
106008	BDes	Design	46	46	100
107206	BCA	Computer Applications	27	27	100

103206	BA	Arts	81	81	100
105406	BBA	Business Administration	64	64	100
108506	BCom	Commerce	219	219	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://acfa.apeejay.edu/docs/igac/student-satisfaction-survey-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Guest Lecture on Practical Approach in Residential Design	Design	21/07/2019
Workshop on Entrepreneurship Awareness	Commerce	29/07/2019
5 day Film Appreciation Course	B.Design (Multimedia)	25/09/2019
Guest Lecture on DESIGN THINKING AND ENTREPRENEURSHIP	Design	10/10/2019
5 day Workshop on E-business	Commerce	10/10/2019
Workshop on Colour Theory	Fashion Makeover	13/10/2019
Guest Lecture on "Collaborative research - Prospects Opportunities	Computer Science	11/12/2019
Reflections and Reassurances from Textile Crafts during and after Covid-19	Design	25/05/2020
Webinar on Intellectual Property Rights and Education Sector	Economics	22/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Photography- Title People	Kunj Arora	Indian Academy of Fine Arts, Amritsar	24/07/2019	Photography
Literary contribution	Mr. Sandeep Singh	Gimmi TV, U.K.	02/07/2020	Poetry
Triveni - literary contribution	Mr. Vijay Shair	Anjuman, Lucknow	25/12/2019	Poetry
Centre for Skill Enhancement Training Program on E-business	Apeejay College of Fine Arts, Jalandhar	IIM, Indore	05/10/2019	Skill Enhancement Training
Centre for Skill Enhancement Training Program on E-business	Apeejay College of Fine Arts, Jalandhar	IIM, Kozhikode and makeintern.com	05/10/2019	Skill Enhancement Training
Mentor College	Apeejay College of Fine Arts, Jalandhar	University Grants Commission	12/09/2019	PARAMARSH
Education Skill Development and Research	Apeejay College of Fine Arts, Jalandhar	Centre for Education, Growth and Research	23/08/2019	Best Fine Arts Institute in Punjab
Promotion of art and culture through Website Development	Apeejay College of Fine Arts, Jalandhar	Virsa Vihar, Jalandhar	25/05/2020	E-promotion
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Apeejay Incubation Centre (APJIC)	Apeejay Incubation Centre (APJIC)	Self financed	OSM Music Academy	Performing Arts	03/09/2019
Apeejay Incubation Centre (APJIC)	Apeejay Incubation Centre (APJIC)	Self financed	Hichki	Restaurant	11/03/2020
Apeejay Incubation Centre (APJIC)	Apeejay Incubation Centre (APJIC)	Self financed	Aventurine by ishajain	Homedecor	05/06/2020
Apeejay	Apeejay	Self		Customized	08/06/2020

Incubation Centre (APJIC)	Incubation Centre (APJIC)	financed	Modkicks.in	painted footwear	
Apeejay Incubation Centre (APJIC)	Apeejay Incubation Centre (APJIC)	Self financed	Renu Boutique	Customized dresses	20/05/2020
Apeejay Incubation Centre (APJIC)	Apeejay Incubation Centre (APJIC)	Self financed	Design Interiors	Interior Designer	15/10/2019
Apeejay Incubation Centre (APJIC)	Apeejay Incubation Centre (APJIC)	Self financed	Neucence	Brand development	19/07/2019
Apeejay Incubation Centre (APJIC)	Apeejay Incubation Centre (APJIC)	Self financed	The Pixslade	Digital Marketing	10/08/2019
Apeejay Incubation Centre (APJIC)	Apeejay Incubation Centre (APJIC)	Self financed	Balaji Cakes and Bakery	Food and Bakery Goods	18/10/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	09	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	3	0
National	Commerce	1	0.83
International	Home Science	1	0
International	Sculpture	1	7.18
International	Computer Science	3	6.3
International	Dance	1	0
International	Music Vocal	1	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Computer Science	2
Design	1
Economics	1
Fine Arts	4
English	2
Commerce	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Punjabi Adaptation of WHO's Global Physical Activity Questionnaire in Gurumukhi Script : A Reliability and Validity Study	Dr. Harmandeep Singh	Indian Journal of Public Health Research Development	2020	0.1	Apeejay College of Fine Arts, Jalandhar	Nil
Analysis of Pedagogy of Teachers Capability to Transform Knowledge Into Practice Using Fuzzy Logic	Dr Jagmohan Mago	International Journal of Fuzzy System Applications (IJFSA)	2020	4	Apeejay College of Fine Arts, Jalandhar	1
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Analysis of Pedagogy of	Dr Jagmohan Mago	International Journal of Fuzzy	2019	4	1	Apeejay College of Fine Arts, Jalandhar

Teachers Capability to Transform Knowledge Into Practice Using Fuzzy Logic		System Applications (IJFSA)				
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	6	3	Nill	Nill
Attended/Seminars/Workshops	2	74	Nill	Nill
Resource persons	Nill	5	Nill	Nill

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mega Theatre Festival	Theatre Department and NZCC, Patiala	50	700
Classical voice of India	Music Vocal Department/Sangeet Milan	2	16
Joy of Giving Week	NSS unit/ NGO Goonj	5	400
Shram Daan	NSS unit/ Municipal Corporation	6	50
Solid Waste Management	NSS unit/ Municipal Corporation	6	50
Awareness Rally against Stubble burning	NSS unit/ Panchayats of villages Raipur , Rasoolpur and Mokha	3	65
Apeejay Stya Model United Nations (ASMUN)	Student Welfare Association (SWA) and Apeejay School, Mahavir Marg, Jalandhar	35	750

Van Mahotsava	NSS unit	5	800
Punjab Natya Mahotsava	Theatre Department and NZCC, Patiala	56	700
Tech Fest	Computer Science Department/Various schools	72	800
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Social responsibility during Covid pandemic	Letter of Appreciation	Jalandhar Darpan	2123
Website Development of Virsa Vihar, Jalandhar	Letter of Appreciation	Virsa Vihar, Jalandhar	500
Stya Paul Art Gallery	Letter of Appreciation	Dainik Savera Times	430
Social and Cultural Activities	Letter of Appreciation	Dainik Jagran	2123
Harivallabh Sangeet Sammelan	Letter of Appreciation	Harivallabh Sangeet Sabha, Jalandhar	18
Blood Donation Camp	Letter of Appreciation	Ganga Ortho Care Hospital	30
Physiotherapy Management	Letter of Appreciation	NHS Hospital	25
Skill Based Education	Letter of Appreciation	HDFC Bank Limited	140
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of 550th Birth Anniversary of Guru Nanak Dev Ji	Punjabi Department	Rally	4	250
Responsibilities of a Journalist	Journalism Mass Communication Department	Guest Lecture	2	20
150th	History,	Various	3	60

celebration of Gandhi Jayanti	Political Science and Philosophy Department	competitions		
Eat Smart, Be Smart	Home Science Department	Nutrition Awareness Camp	1	150
Celebration of Hindi Diwas	Hindi Department	Various Literary events	10	60
Galleria-Creative Show	Design Department and Punjab lalit kala Akademi	Exhibition	10	108
Environment Protection	NSS Unit	Tree Plantation Drive	4	10
Celebration of Gandhi Jayanti	NSS Unit	Shram Daan	4	32
Celebration of Constitution day	Department of History, Political Science and Philosophy	Group Discussion	5	46
Ek Bharat Shretha Bharat	NSS Unit	Quiz Competition	5	18

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
International Design Week	Willem De Kooning , Rotterdam	Self financed	7
The 5th Belt Road International Culture and Art Week	Chengdu Textile College, China	Self financed	10
Webinar on Intellectual Property Rights and Education Sector	"Ms. Srividya Vutha, Consultant-Copyright Law, Mumbai"	Self financed	1
"Reflections and Reassurances from Textile Crafts during COVID-19.	"Dr. Tulika Gupta, Secretary (TCRC), Indian Institute of Craft and Design, Jaipur"	Self financed	1
COVID Modelling	"Dr.Vijay Mago , Lake Head University, Ontario, Canada"	Self financed	1
Rethinking Design Globally	"René Pijnenburg, Designer Interior	Self financed	1

	Architecture / Senior lecturer Academy of Art and Design St. Joost, Breda, Netherlands" "Gé Smit, Designer /Senior lecturer Academy of Art and Design St. Joost, Breda, Netherlands" "Budi Loonen, Senior Art Direc		
Should politics and Health Care go hand in hand and analysis of Covid 19 Situation	"Ravinder Vasudeva, Principal Correspondent, Hindustan Times "	Self financed	1
Adabi Kafila	"Dr. Surjit Patar, Renowned Punjabi Poet and Chairperson Punjab Art Council"	Self financed	1
Cervical and lumbar pain management	Dr. Arvin Kaur, Physiotherapist and Child Birth Educator, Head of Dept, Chaitanya Hospital, Chandigarh	Self financed	1
Physiotherapy for degenerative diseases and their preventive measure	Dr. Simerjeet Sharma, HOD Physiotherapy, Amar Hospital, Patiala, Consultant Physio for Cricket Academy, Wrestling Academy and Commando Training Institute, Patiala	Self financed	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On the job training	Video Editing and Graphics	AG Media (9855488386)	20/12/2019	19/02/2020	1
On the job training	Multimedia	Born Star Records	08/01/2020	29/02/2020	1

		Productions (7696730876)			
On the job training On the job training	Graphic Designer	Suchetak Rangmanch (9814033773)	01/01/2020	28/02/2020	1
On the job training	Cinematographer	Cine Dream Media Works (9781864000)	02/01/2020	28/02/2020	1
On the job training	Graphic Designer	J.B Pipes (98770200337)	02/01/2020	13/03/2020	1
On the job training	Graphic Designer	Praahi Designs (8218826398)	19/02/2020	19/03/2020	1
On the job training	Graphic Designer	Friends Academy Educational Society (9914012786)	15/11/2019	15/03/2020	2
On the job training	Designer	Ankit Woollen Mills (7814317069)	15/12/2019	15/02/2020	1
On the job training	Video Editing and Photography	Bharat Studio (9417079064)	01/01/2020	20/03/2020	1
On the job training	Multimedia	Jupiterr Academy (9888777991)	15/01/2020	15/03/2020	1
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Northern Kentucky University, USA	08/07/2020	Academic Cooperation/Development of short term academic programmes	104
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
71.88	69.48

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Classrooms with Wi-Fi OR LAN	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	16.05.11.00	2019
D-Space	Fully	5.5	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13506	5031516	Nil	Nil	13506	5031516
Reference Books	916	955954	77	79800	993	1035754
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Annexure I	ILMS	MOODLE	15/07/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	417	15	1	2	0	4	12	84	0

Added	0	0	0	0	0	0	0	16	0
Total	417	15	1	2	0	4	12	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Youtube Channel	https://www.youtube.com/watch?v=2UU8hZ1dPjc
MOODLE	https://acfa.apeejay.edu/docs/igac/4-3-3.pdf
Media Centre and Recording Facility	https://acfa.apeejay.edu/docs/igac/4-3-3-b.pdf

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
122	12114988	14.5	1425520

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

? The College ensures the availability of latest equipment and up-to-date infrastructure in the campus. There is a systematic procedure for the purchase as well as maintenance of these infrastructural facilities including all sorts of equipment. This procedure of purchase has following steps. • Submission of requirement in the form of a proposal • Evaluation by the Purchase Committee and Maintenance Committee • Approval by the Principal • Call for quotations and verification of prices and availability of items • Approval from the Management. ? The College Administrative Officer regularly monitors and supervises the available infrastructure and ensures its upkeep, repair and maintenance. ? The college has in-house carpenter, electrician, plumber and gardeners for the upkeep of college infrastructure. ? Regular Annual Maintenance Charges are incurred for the uninterrupted working of all equipment like computers, water coolers, air-conditioners, fire-extinguishers, electricity generator, water motors, submersible pumps, etc. ? Stock verification at the end of the financial year is undertaken for various departments and a detailed report is compiled. The teachers-in-charge of various computer labs., multimedia labs., home science lab., sculpture lab., textile workshop, carpentry workshop, fine arts studio, sound studio, music recording room, CAD lab., Chroma studio, etc., maintain a stock register and conduct annual stock checking of their respective departments. ? There are various committees in the college which are dedicated to the maintenance and upkeep of the institution. These include Cleanliness Committee, Campus Beautification Committee, Eco Club, etc. ? Day to day maintenance is also ensured by the support staff specially outsourced for the purpose, apart from the regular

support staff. ? There are two wings of fully-automated library in the college- Main Library and IT Library, with separate incharges. They regularly monitor the condition of the library stock, maintain rare books collection, coordinate the timing of issue and collection of books, issuing of library cards and identity cards. ? The language lab speakers and head-phones are regularly cleaned for their use by the students. ? The carpets in the department of performing arts are vacuum cleaned/ dry cleaned with the change of weather. ? The Sports Head regularly reviews the stock of equipment new equipment is added and old/worn out is written out. ? The interior design department of the college also facilitates the beautification of the campus. Expert advice and guidance of well-known interior designers from outside is also sought as and when required. ? Round the clock security of the college aids in keeping the college infrastructure secure. ? Tie-ups with service providers ensure infrastructural update of computers department. All the computers are formatted before the beginning of academic session every year. All the computers and server room is regularly updated and maintained for their efficient working. ? SERVO has been installed to check voltage fluctuation and is regularly monitored for its efficient working. ? Recently installed Solar Plant of 245 KW has made the institution energy efficient. The solar plates are regularly cleaned with changing weather conditions. ? The college green belt is maintained organically.

<https://acfa.apeejay.edu/docs/iqac/4-4-2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarships	160	1100717
Financial Support from Other Sources			
a) National	SC Students Scholarship	12	309530
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
ICT/Computing skills	18/01/2020	450	Dr. Roopali Sood, Head Department of Computer, Apeejay College of Fine Arts, Jalandhar, 988 8105542 Mr. Ankit Goel, Department of Multimedia, Apeejay College of Fine Arts, Jalandhar, 842 7279112
Life Skills (Yoga,	06/09/2019	650	Mr. Davinder

physical fitness,health and Hygine)			Arora, Yoga Guru, 9814177728, Dr. Vinod Kumar, Yog Path Samsthan, 9814124849
Language and Communication Skills	22/08/2019	750	Mr. Ravinder Singh, Words Worth, English language Lab, Ahmedabad, 7837023001, 7837023001, Dr. Navjot Deol, Assistant Prof., Apeejay College of Fine Arts, Jalandhar 9815914766
Soft Skills	29/07/2019	660	Dr. Etinder Pal Singh, Apeejay School of Management, Dwarka, Dr. Sunit Kaur, Head Department of English, Apeejay College of Fine Arts, Jalandhar 8699468451
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for CA	40	300	15	140
2019	Guidance for CS	10	300	2	140
2019	Preparation for competitive exams (UGC)	20	300	3	140
2019	Preparation for CPA	10	300	1	140
2019	Preparation for CAT	40	300	10	140
2019	Guidance for	30	300	10	140

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
7	24	11	103	136	129

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA-Sem V	Humanities	Palak Neha zz, Jalandhar	Makeup Artist Course
2019	1	BA-Sem V	Humanities	Apeejay College of Fine Arts, Jalandhar	Diploma in Counselling
2019	1	BA-Sem V	Humanities	Kala Bhawan, Chandigarh	Acting Course
2019	1	BA-Sem V	Humanities	Apeejay College of Fine Arts, Jalandhar	MA(Classical Dance)
2019	1	BA-Sem V	Humanities	DAV College, Jalandhar	Masters in Economics
2019	1	BA-Sem V	Humanities	DAV College, Jalandhar	MA(English)
2019	1	BA-Sem V	Humanities	Apeejay College of Fine Arts, Jalandhar	MA(Music Vocal)
2019	1	BA-Sem V	Humanities	Hans Raj Mahila Mahavidyalaya, Jalandhar	M.Voc(Web designing & Technology)
2019	1	BA-Sem V	Humanities	Apeejay College of	B.Voc (Product

				Fine Arts, Jalandhar	Design)
2019	1	BA-Sem V	Humanities	DAV Univer sity,Jalandh ar	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
CAT	10
Any Other	28
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Celebration of Van Mahotsava (3.8.2019)	College level	300
Inter-Departmental Quiz Competition (31.7.2019)	College level	100
Entrepreneurship Awareness Programme (29.7.2019)	College level	25
ASMUN (27.7.2019)	State level	750
'Classical Voice of India' - a competition by Sangeet Milan (22.7.2019)	State Level	16
Guru Purnima Celebration (16.7.2019)	College level	300
Competition on 'Skin Care and Analysis' (12.8.2019)	Department level	50
Independence Day Celebration (15.8.2019)	College level	500
Talent Quest (17.8.2019)	College level	200
Competition on Soft Skills and Personality Development (22.8.2019)	Department level	80
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Certific	National	Nil	1	3804,	Navdeep

	ate of Com mendation for First position in Kavishri				3806, 3773	Singh,Abhi shek Rana,Onkar Singh
2019	Certific ate of Com mendation for First position in Poetical recitation	National	Nill	1	5177	Diksha Puri
2019	Certific ate of Com mendation for First position in Speech	National	Nill	1	2219	Kanwalpr eet Kaur
2019	Certific ate of Com mendation for Second position in Group Shabad	National	Nill	1	4356,2114, 4412, 3856, 4353	Gurparteek Singh,Vish avjit Sing h,Akashdee p Singh,Sa hibjeet Si ngh,Gagand eep Singh
2019	Certific ate of Com mendation for Second position in Shabad	National	Nill	1	4356	Gurparteek Singh
2019	Certific ate of Com mendation for Second position in Poetry Singing	National	Nill	1	3804	Navdeep Singh
2019	Certific ate of Com mendation for Second position in Painting	National	Nill	1	4654	Mandip Kaur
2019	Certific ate of App reciation for 2nd position in Solo	Internat ional	Nill	1	2951	Khushboo

	Dance					
2019	Certificate of Appreciation for 3rd position in working model on patient transfer	International	Nil	1	2957, 2956	Rajdeep, Shivam Rajput
2019	Certificate of Appreciation for 3rd position in Solo Singing	International	Nil	1	2964	Swapandeep Kaur
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

STUDENT WELFARE ASSOCIATION To provide high quality, convenient services and facilities that enhance the daily life of the students, at Apeejay, a largest student body 'Student Welfare Association (SWA), is formed. Around 150 members are selected every year through rigorous procedure of personal interviews and analysis of student's contribution towards the college. The outstanding students as recommended by the respective heads of the departments are shortlisted for the post of President(Male), President(Female) and executive members of various committees. These students are selected for various posts by a panel comprising of Principal, Vice Principal, Dean SWA, and Registrar. All Class Representatives are by default the members of SWA. VISION AND MISSION SWA of Apeejay aims at empowering the students with confidence and leadership qualities. It also ensures the welfare of every student and helps to create a smooth bridge between the administration and the students. SWA also identifies the skills of students and helps to channelize the same. It also provides opportunity for the expression of students' opinion. SWA grooms the students to become responsible civilians. ROLES OF SWA IN VARIOUS COLLEGE COMMITTEES

Members of SWA perform different duties during various activities/functions of the college. They work in association with other administrative committees/Forums like MAC Forum, IT Forum, and Economics Forum of the college.

In addition to this, both the Presidents of SWA are the student's representative in IQAC of the college. During the meetings of IQAC, they provide their opinion regarding student's related issues like financial help, infrastructure requirements, assurance of ragging free campus, hygiene, campus security etc. Major function of SWA is to maintain adequate discipline in the campus during the college events and in working hours. For this, the members of SWA coordinate with Discipline Committee and Function committee of the college. Also, SWA provides ancillary support to College Functions organizing committee in conducting various students-centric activities like Fashion show-Lavanya, Design week, Teacher's day celebration etc.. Moreover, they receive the guests, dignitaries during events and also helps in Stage handling for the events hosted by cultural committee of college. Even the members, which are normally from Journalism and Mass Communication department, prepare the reports for newspaper during an event and also maintain college Face book page. To ensure hygiene waste management awareness among the students, members of SWA work in coordination with Campus Hygiene Waste Management committee of college. Through various activities like 'Shramdan' Campaign, regular cleanliness drives, guest

lecture on waste management, committee members ensure clean and hygienic campus, no use of plastic and proper waste management. Executive members of Alumni Committee of SWA helps in coordinating with Alumni for guest lectures, Workshops and Seminars. Our alumni like Anadi Mishra, Sugandha Mishra, Karishma, Mridu Thakur and many others have interacted through online webinars during COVID. Members of SWA in association with Buddhist study centre create awareness about moral values among students and also provide support to financially weak students during 'Joy of Giving' week in coordination with Youth club and alumni association of college. .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of the college plays an important role in contributing effectively towards its progress through significant support services and sponsorships. Alumni are regularly asked to give their suggestion for augmenting the alumni network, strengthening tie-ups and social get togethers. Dedicated alumni co-coordinator conducts frequent alumni activities like sending feedback on curriculum, teaching-learning process and about new courses. They also give their suggestions about the recent trends in the industry and accordingly the topics of study are covered through expert lectures, industrial visits and value addition programs. The industry based feedback collected from the alumni having hands-on experience in respective fields helps to train the present students according to the latest job trends placement avenues. College also rely on alumni to provide mentoring, internships, and career opportunities to students. Strenuous efforts to bridge the gap between the Alumni and the college are made through various programmes and tie ups. They often organize social events, participate in college activities, publicize the institution in their interviews and also raise funds for the needy students. Many provide a variety of benefits and services that help alumni maintain connections to the institution. Our celebrity alumni often invite the faculty and current students to their reality shows such as The Kapil Sharma Show. The Institution also receives invitation from our various established alumni's to visit the construction sites, fashion studios and also to attend Makeup, painting, sculpture and photography workshops. Many contribute to arrange specialised sessions with trained and skilled craftsmen for our budding designers which helps to polish their skills. Renowned Makeup Artist Shikha Sharma Mohan who is our alumni does innovative and styling sessions for our students. Celebrity Nitin Chauhan, model for Raymonds shares tips with the students on Modelling in online webinars. Similarly, our alumni from the Performing Arts such as Bannet Dosanjh, Gurnam Bhullar, Akhil, Yuvraj Hans who have won lots of reputed competitions and made enormous successful music videos keep coming to the institution to motivate and encourage the students and also to share their experience, struggle and journey. Our well placed alumni from Commerce and Computer Science many a times, prepare our students on how to face Interviews, give tips on presenting work and give webinars. The Alumni Association plays a crucial role in maintaining a healthy and positive relationship with the alumni and is always at the forefront to support them if ever they need the Institutions help. Our alumni also contribute in kind, they provide the financial help to needy students whenever required. The Coordinator ensures :

- active connection with the Alumni with the alumni in arranging career counselling sessions and sharing industry requirements, internship and placement opportunities with the existing students.
- Facilitating special panel discussions for the interaction of the new students with the alumni during orientation program
- Arranging special technical sessions online and offline for experience sharing and for knowing the basics of the need for hands-on training for placement in industry with

alumni participation. • Arranging sponsorships for the needy students.

5.4.2 – No. of enrolled Alumni:

640

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution practices decentralization and participative-management through these two practices : 1. School system of integrating various departments under seven umbrellas viz. • School of Languages • School of Social Sciences • School of Art Design • School of Performing Arts • School of Applied Sciences • School of Commerce Management • School of Vocational Studies Incharge of each School acts as a bridge between the HODs and the Principal. Rapport is ensured through regular meetings with Principal, HODs and department-faculty. Power smoothly flows from the Principal to the School-Incharges then to the HODs and then the Department-faculty ensuring participative management in five core aspects: ? Curricular Aspects HODs conduct surveys to gauge market-demands and enhance student-absorption in industry and other fields. Curricular modifications and introduction of new industry-savvy courses, if required, are forwarded through the Principal to the University and UGC for implementation. ? Teaching Learning Aspects Each School Incharge and the HODs prepare lists of advance and slow learners and organise special and remedial classes for each category. Feedback is collected for assessing the teaching-learning-outcomes on a regular basis. ? Infrastructural Aspects School-Incharges conduct stock-checkings and are authorised to forward the requirements for infrastructure-uplift for the respective departments to the Principal ? Research Aspects School-Incharges leverage research culture and research acumen through organizing workshops, seminars with the direction of the Principal. Each department has the freedom to launch its departmental journal and recommend books for the college library. ? Student Progression and Extension Activities School-Incharges promote and monitor the student-progress under their umbrella. Their recommendation is sought to nominate students for various prestigious offices of student-bodies and for awards and honours. 2. Formation of College Committees and Associations which are free to formulate strategies and monitor action-plans related to their respective committees independently. IQAC: Promotes measures for institutional functioning towards quality-enhancement through internalization of quality-culture and institutionalization of best practices. Academic-Committee: Facilitates link among departments Principal and University. Student-Welfare-Committee: Channelizes students's youthful energy into creative areas and organizes numerous programmes which generate social harmony and national unity . UGC-Committee: Supervises research and development activities in the College and ensures quality performance. Counseling and Placement Cell: Helps in identification of students potential and mapping their competencies. Alumni-Association: Communication with alumni and organises events and placement drives. NSS Youth Club: It enhances social sensitivity,moral values and professional ethics in students along with their academic formation. Examination-Committee: Ensures smooth and orderly conduct of all examinations through three sections: Examinations, Administration and Record-maintenance.

Entrepreneurship-Development-Cell: It plays a significant role in developing entrepreneurial aptitude among the students and the faculty. Grievance-Redressed-Committee: Redresses staff and students grievances to have a healthy atmosphere among students, staff and Management. Cultural-Committee: Promotes and manages extracurricular activities and is responsible for all intra and inter college cultural events.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> • Apeejay follows a transparent and systematic admission policy which is effectively published through college prospectus, college website and well devised mechanisms formulated for the same. • The admission process adheres to GNDU, UGC and State Govt. Norms. • Admission counseling committees counsels the students seeking admission to the college and guides them for making the right choice as per their aptitude, potential and passion. • The admission committee selected few staff members and developed various teams and these teams personally visited various institutes, schools, colleges to familiarize the students about the courses available in the college. • To increase the admission free skill enhancement classes for the school students are organized in summer vacations. • To increase the admission online admission forms are provided on the college website. • All information related latest courses in the college is also provided on the social media to reach the techno savvy youngsters. • Adoption of CRM (Custom relationship management) through Lead squared application helps in handling student queries efficiently. • Website queries are linked with CRM tools to make the online query/process centralized.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Department are encouraged to make their courses of study relevant to industry. • Industrial visits, lectures by industry experts and domain experts are regularly conducted. • Inspirational talks by successful entrepreneurs and expert lectures from industry were organized time to time for the students. • Skill development programs are conducted in association

with industry to bridge the gap between academics and industry. • National and international collaborations have been leveraged over the years. • The institution has formal agreements on MOU's with Willem de Kooning Academy, cod Art Rotterdam Netherlands, Chengdu Textile College, National University of Singapore Research Institute, China (NUSRI) and St. Joost, Breda. • These collaborations have contributed to the academic growth of students, faculty and institution. • The collaboration gave practical as well as international exposure of designs to the students. • The institute regularly conducts workshops in association with Lalit Kala Academy, which promotes art and other crafts in the region. • The institution has linkages with several renowned hospitals for clinical training of the students.

Human Resource Management

• Faculty and Staff are encouraged to participate in self-development programs. • Various faculty development programs have been organized time to time for over all development of faculty and supports staff. • Administration supports faculty, staff and students with necessary and relevant support to optimize their work. • Administration office offers 24X7 support for infrastructural requirements especially electricity, water supply and routine maintenance.

Library, ICT and Physical Infrastructure / Instrumentation

• Apeejay is well equipped with the most adequate infrastructure in consonance with its growing academics, research, cultural and extension activities. • Keeping pace with the latest developments, the college infrastructure is regularly updated with the most modern techno savvy gadgets, while retaining and maintaining its quaint essential aesthetic and artistic ambience. • Situated in the heart of the city, the college hosts its multidimensional programmes in four different blocks - main block, IT block, Design block and N- block. • There are two fully air conditioned digital and fully automated libraries, stock with rare and relevant books, KINDLE and Subscription to prominent and research based Journals, Magazines and Newspapers. • KOHA and D Space automated software for library

are installed. • The college library also has a rich collection of recordings of classical performers which is an asset for performing art students. • The main library houses a cyber zone with 12 computers, printers, scanner and two photocopier machines where the students avail the services of OPAC, INFLIBNET, Book Bank Facility, Reprography, Printing, Photocopy, etc. • There are well illuminated classrooms with CCTV cameras. • There is proper provision of drinking water and sanitation for staff and students. • Sports grounds (basketball ground, tennis ground and play ground) are there for the students. • The college canteen is spacious and hygienic in items of cleanliness and food provided.

Research and Development

• Apeejay's journey over the last few years has been marked by an exemplary growth in the field of research innovation and extension activities • Post its re-accreditation there has been a phenomenal rise in the number of faculty members who have received their PhD degrees and also in the number of teachers pursuing the same. • At present the faculty has two D lit and many PhDs and M Phil's. Five faculty members have also guided research students. • The faculty members are publishing large number of research papers in various reputed research journals. • Not only this, the students of the college have also received funds from UGC for their projects related to computer science, mathematics, BPT, and physics under Basic Scientific Research Scheme (BSRS). • The research work being promoted by the college has gone a long way in contributing befittingly in the revival and preservation of dying crafts of India. • The college has an active UGC aided Buddhist study centre, which regularly organizes seminars, competitions and workshops for the students faculty as well as social community. • Post its reaccreditation, the college have been providing valuable consultancy in the fields of academics, physiotherapy, design, research, beautification of the city, smart city project, media, cultural programmes conducted by district administration etc., to name a few.

Examination and Evaluation

- Transparency in continuous evaluation is ensured at the institutional level.
- Internal evaluation of the students is a continuous process and performance of the students is judged continuously in classrooms through special tests, assignments, group discussions, paper presentations etc.
- Formulation of dedicated examination committee which prepares the examination academic calendar and strictly adheres for the seamless functioning of exams and smooth evaluation process of students.
- Multiple choice questions and objective questions are included in the assignments to prepare the students for competitive exams.
- Online tests are conducted at the departmental level through MOODLE at regular intervals. The result compilation is fully automated which results in timely delivery of report cards.
- Record of the student's performance in the mid terms and class assignments is duly maintained of the student in the college for monitoring the growth of the student in classes and midterm exams.
- Parents are informed about the performance of the students

Teaching and Learning

- Highly qualified and dedicated faculty always ensures quality education to the young learners.
- Apeejay's teaching-learning and evaluation methodology incorporates the mechanisms of systematic lesson plan along with class tests, assignments, formulation of academic calendar and prospective plan for the session.
- Exposure to simulators is given to students which imitate real life scenarios.
- Monitoring is done through MOODLE, recently introduced online software which serves to be an efficient platform for being in regular touch with students and to keep proper follow up. E-content developed and delivered through MOODLE made education easy for students and they can download their notes, note down their syllabus, submit their assignments etc.
- Teachers post relevant information on MOODLE with specific course details and if students miss a class due to some constraints they can note down important terms.
- Seminars, workshops, exhibitions, guest lectures, demonstrations, live performances and

presentations augment a most appropriate teaching learning experience. • IQAC of the college ensures timely implementation of all policies related to teaching -learning. • Students of various professional and technical courses are encouraged to take up research based projects. Use of accounting and statistical software is encouraged among students from relevant streams.

Curriculum Development

• Curriculum of the college is as per university guidelines. However, novel pedagogic and delivering mechanisms is ensured by the college. • Several faculty members are involved in course restructuring as they are members of board of studies of various departments of Guru Nanak Dev University, Amritsar. • Academic council of the college looks into the overall academic growth and quality improvement. • Work load is distribution as per specialization of faculty members. • Up gradation of the departmental infrastructure is an annual feature taken care by the heads of the departments. • Examination committee always ensures smooth conduction of examination. • Several faculty members are active members of university examination committee to frame question papers and evaluate examination scripts.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>? Progressively dynamic and farsighted in vision, Apeejay Education Society, New Delhi, arranges online meetings and discussions with Principal and Board Members regarding recent developments, framing of futuristic policies and short-term plans and also their implementation. ? The Principal further organizes meetings with the Heads of the various Departments of the college for putting across the plans and policies as discussed during the management meetings and Plan of action is posted on MOODLE'S (Learning Management System) staff notice for proper vertical and horizontal connectivity. ? The faculty can air its views, opinions and feedbacks on both the academic and the co-academic matters through online feedback forms.</p>

Administration

? The administration of the college is e-governing totally. ? The college e governance system is designed to make the system user friendly, time saving and cost saving also. ? The college records attendance of staff members with electronic gadgets like biometric and eye scanning. ? All correspondence with the head office is done through emails. ? It involves the use of ICT and e governance in order to improve administration processes and the internal working of various departments. ? E governance is helping in overriding administrative delays in the institute leading to efficacy in administration process. ? For centralized system of checking and monitoring, the college is equipped with CCTV cameras. ? Online feedback system from staff, students, alumni and parents. ? E governance strengthens the very fabric of democracy by ensuring greater student, staff and parent's participation at all levels of governance in the institution.

Finance and Accounts

? The internal audit is an in house continuous process in addition to the external auditors to verify and certify the entire income, expenditure and the capital expenditure of the Institute each year with help of softwares like creatio, Nimbus and tally. ? Qualified internal auditors are appointed by the Management and they assist the accounts staff by a thorough checking and verification of all the online accounting vouchers and payment transactions throughout the year. ? The salary is transferred through electronic system. ? The software helps in tracking the progress of sanctioned budget and grants and its utilization (construction, infrastructure and academics etc.) ? Requirements of the various departments in terms of infrastructure can be assessed and arranged with the help of online finance management system. ? Software creatio is being used for issuance of purchase order and processing payments. ? Fee collection is done electronically. ? Software like tally and NIMBUS helps in smooth functioning of admissions. ? The automated system helps in enhanced transparency in terms of data storage and its timely retrieval.

<p>Student Admission and Support</p>	<p>? To increase the admission online admission forms are provided on the college website. ? Well framed admission form available online registration purpose. ? Adoption of CRM (Custom relationship management) through Lead squared application helps in handling student queries efficiently. ? website specifies the programme outcome, programme specific outcome and course outcome of various programmes being offered. ? Toll free number redirects student's call to relevant faculty helping the students to satisfy their query in specific stream of their interest. ? Social media(facebook,Instagram,etc.) helps in prompt query handling. ? Website queries are linked with CRM tools to make the online query/process centralized.</p>
<p>Examination</p>	<p>? The attendance records and fee records of the students is being maintained by the software. ? The student's attendance and fee details are also digitized for faster access and prompt delivery of information. ? Online tests are conducted at the departmental level through MOODLE at regular intervals. ? Record of the students's performance in the mid-terms and class assignments is duly maintained in the college in soft version for monitoring the growth of the student in classes and midterm exams. ? The result compilation is fully automated which results in timely delivery of report cards.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Null
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
------	---------------------------------------------------------------------------	--------------------------------------------------------------------------	-----------	---------	--------------------------------------------------	------------------------------------------------------

	teaching staff	non-teaching staff				
2020	Training programme for E learning	Nil	17/03/2020	Nil	90	Nil
2020	Webinar on MOODLE by Management	Webinar on MOODLE by Management	14/04/2020	14/04/2020	80	30
2020	Webinar on Passion to Profession	Nil	06/06/2020	06/06/2020	70	Nil
2020	Online workshop on MOODLE.	Nil	26/06/2020	27/06/2020	80	20
2019	Introduction on Patent	Nil	07/09/2019	07/09/2019	80	Nil
2019	International design week-7	Nil	30/09/2019	05/10/2019	20	Nil
2019	A Faculty Development Programme on meditation	A Faculty Development Programme on meditation	02/12/2019	Nil	80	22
2019	A Faculty Development Programme on Disrupt to Surge A Faculty Development Programme on Disrupt to Surge	Nil	07/12/2020	07/12/2020	80	Nil
2019	Collaborative research prospects and opportunities.	Nil	11/12/2019	11/12/2019	15	Nil
2020	workshop on Subtleties of classical light music	Nil	12/03/2020	12/03/2020	Nil	15

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One week Online Faculty Programme (FDP) :R Programming	1	27/04/2020	01/05/2020	5
SWAYAM ARPIT ONLINE COURSE:F inancial Markets Emerging Business Models	2	15/10/2019	30/01/2020	116
SWAYAM ARPIT ONLINE REFRESHER COURSE IN COMMERCE :Career advancementSchemes (CAS) Promotion	5	15/08/2019	16/02/2020	182
NPTEL-IIT (FDP):Emotional Intelligence	1	15/01/2020	16/06/2020	242
Short Term Course on Basics of Organic Farming	1	31/05/2020	06/06/2020	7
SWAYAM ARPIT ONLINE COURSE:Skills for new educational architecture.	1	01/09/2019	15/01/2020	137
NPTEL-AICTE (FDP) :Decision Making Using Financial Accounting	1	15/07/2019	15/09/2019	61
15 WEEK SWAYAM ARPIT ONLINE COURSE:Creative Painting	1	09/02/2019	23/05/2019	103
One week Online Faculty Programme (FDP) :Artificial Intelligence	3	21/12/2019	25/12/2019	5

and soft computing techniques for engineering application				
NPTEL-AICTE (FDP) :Folk and Minor Art in India	2	29/07/2019	28/09/2019	60
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
40	67	14	33

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Healthy and Hygienic work environment with safety measures provided in the entire campus. Entire campus under CCTV Surveillance and 24 hour security • Well maintained air conditioned labs studios, well lit class rooms, well equipped staff rooms, State-of-the-Art infrastructure and pollution free environment for professional growth and befitting stress-free work culture • Provision of Provident Fund for permanent teaching staff which is accumulated with EPF wherein one component serves as pension which is disbursed when the employee is 58 years old • Dearness Allowance for permanent Teaching staff as and when announced by the Government • Provision of Gratuity at the time of retirement for the permanent faculty members • Provision of Medical Allowance for the permanent faculty members • Provision of House Rent Allowance for the 	<ul style="list-style-type: none"> • Healthy and Hygienic work environment with safety measures provided in the entire campus. Entire campus under CCTV Surveillance and 24 hour security • Well laced air-conditioned non-teaching offices with ICT Infrastructure and proper storage spaces • Lunch break and tea break on a daily basis • Annual and Special Increments made as per policy • Provision of Leaves (Casual, Sick and Earned) as per policy • Provision of Medical Allowance for permanent Non-Teaching staff • Provision of House Rent Allowance for permanent Non-Teaching staff • Provision of Group Insurance for permanent Non-Teaching staff • Provision of Gratuity at the time of retirement for permanent Non-Teaching staff • Provision of Provident Fund for permanent Non-Teaching staff which is accumulated with EPF wherein one component serves as pension which is disbursed when the 	<ul style="list-style-type: none"> • Healthy and Hygienic work environment with safety measures provided in the entire campus. Entire campus under CCTV Surveillance and 24 hour security. Total congenial atmosphere for overall development of personality of students • Well maintained air conditioned labs studios, well lit class rooms, State-of-the-Art infrastructure and pollution free environment for professional growth and befitting stress-free study culture • Anti Ragging Cell aimed at preventing ragging in any form on the campus • Students given opportunities to earn while working so that they can support themselves and meet their academic expenses • Organization of a number of academic, cultural, sports and co-curricular activities on a regular basis to hone the skills of the students and to boost their confidence • Programs like Fit India

permanent faculty members

- Provision of Group Insurance for the permanent faculty members
- Increments for Ph.D. for the permanent faculty members
- Annual and Special Increments and one additional increment given to non-permanent faculty member who clears UGC NET or is awarded Ph.D
- Financial and infrastructural support to faculty members pursuing higher education
- Provision to avail leave - Casual, Medical and Earned Leave. Male staff can avail 10 casual leaves whereas female staff can avail 20 casual leaves. Maternity leave benefit for female staff
- Contractual staff provided ESI facility
- Subsidized OPD services to the faculty by Physiotherapy department
- Yoga camps for physical fitness of faculty regularly organised in the college campus
- Gym facility for staff
- A special Core Committee framed to support the faculty afflicted with Corona
- Sexual Harassment Committee to tackle any untoward incident of harassment for female staff
- Retention of permanent staff till retirement. Some efficient staff members retained even after retirement on contractual basis
- Appointment of efficient and eligible staff (in case of temporary) made on contractual basis
- Staff encouraged to leverage personal academic edification and augment his/her research work

employee is 58 years old

- Dearness Allowance for permanent Non-Teaching staff as and when announced by the Government
- Retention of permanent staff till retirement

Movement regularly organised to optimize their physical fitness

- Gym Facility provided to students
- Subsidized and hygienic food and eatables available for students in the college canteen
- Free of cost Career Counselling provided to the students
- Optimum Student Placements ensured through the effective Placement Cell
- Liberty to pay Fees in Installments
- Provision of Fee Concession to deserving and desirous students
- The economically backward students awarded Scholarships every year by the Institution and the Government
- Dr. Stya Paul Human values Award of Rs.10,000/- presented to student excelling in Human Values on an annual basis
- Cash Prizes to students who excel in Academics and Cultural activities
- Leadership Quality inculcated in the students through membership of various clubs and student bodies
- The talent of the students groomed to excellence by the experienced faculty and students provided ample opportunities to enhance and show-case their potential and creativity
- International Exposure provided to the students through academic and cultural exchange programmes
- Skill development and Hobby Classes organised free of cost to strengthen the soft skills and artistic acumen of the students
- Book Bank facility for needy students
- Free of cost Remedial Classes for

slow learners •
 Suggestions Box placed in
 the library where
 students put forth their
 suggestions for their
 welfare

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution believes in optimum utilization of resources in order to avoid misuse of financial resources, the college practices financial prudence through proper audits undertaken. The accounts are methodically audited on regular basis. The internal audit is conducted by accountants appointed by the Management who look into every minute detail. Then the audit report is forwarded to Management where the accounts are again subjected to a rigorous scrutiny. This is done by CAS of the Management and the DPI. MECHANISM FOR SETTling AUDIT OBJECTION The institution has a mechanism for internal and external audit. The internal audit is an in-house continuous process in addition to the external auditors to verify and certify the entire income, expenditure and the capital expenditure of the Institute each year. Qualified internal auditors are appointed by the Management and they assist the accounts staff by a thorough checking and verification of all the accounting vouchers and payment transactions throughout the year. Likewise, an elaborated external audit is carried out on quarterly basis. The accounts are regularly audited by both internal and statutory auditors and there are no major findings or objections so far. Minor errors or omissions pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid reoccurrence of such errors in future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dera Baba Nanak Trust	317000	Cash Prize for winning overall firstrunner up trophy of online youth festival
View File		

6.4.3 – Total corpus fund generated

3.17

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	GNDU, Amritsar	Yes	Management
Administrative	No	Null	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Regular parent-teacher meetings are held to discuss about educational progress of the students. ? Parent-Teacher meetings prove to be quite fruitful in terms of regular feedback from parents related to infrastructural facilities and improvement in the student's performance in the class. ? Class wise PTA and

General PTA meetings were held regularly. The teachers meet parents individually and discuss the development of their ward. ? Through class wise PTA, student counseling and problem solving is also provided by the teachers. ? Along with the college parents and stakeholders sponsored in kind and cash the major events of the college and starts up. ? College also sponsors the education of bright but needy students through its various scholarships.

6.5.3 – Development programmes for support staff (at least three)

? The institution regularly organizes the various development programs for support staff. ? Regular training sessions are held for support staff like computer training, software handling training and stress management. ? The entire institute is ICT enabled all the office works are computerized so the staff is always encouraged to reduce paperwork. ? The institute always facilitates the support staff to attend Workshops conducted by the Guru Nanak Dev University, Amritsar related to online services of the university (results, syllabus, registration, admission and examination). ? Availing the avenue for the career promotion for the support staff being encouraged. Welfare measures provided by the management and government are being introduced without any delay. ? Yoga, health club/ classes and meditation sessions helped the staff to improve the mental and physical health.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post Accreditation Initiatives taken by the college per criterion are as under:
 Criterion: I • In the year 2019 the college has introduced new courses M.VOC (Master of vocation) theatre and television production and English honours. Recently introduced courses B.VOC (Bachelor of vocation) ? Data science ? Health care management ? Beauty and wellness ? Product design and management entrepreneurship ? Theatre and stage craft ? Sound technology ? Contemporary forms of dance ? E-commerce and digital marketing Value Added Courses.
 Criterion: II Strengthening of Online Learning Management System (MOODLE) • The institute organize many workshops for the faculty to start online classes at outbreak of pandemic. Apeejay was the first institute to start the online classes in the region. • In the time of outbreak of pandemic 'corona' virus the MOODLE act as the most useful tool to manage online classes, attendance and even sharing the E-content to support the smooth functioning of online teaching learning process. Criterion IV Infrastructural upliftment 1. 3-D Engraving Machine for Design and Fine Arts 2. Establishment of new lab specially for BAJMC. 3. Up gradations of Laboratories and studios • Multimedia Lab • Applied Art Lab • Dark Room • Language Lab • BAJMC Lab 4. Technology Enabled Learning Spaces enhanced 5. Strengthening of Sports Infrastructure

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Collection, Compilation and Analysis of feedback	10/07/2019	12/04/2019	21/04/2019	2203

	from various stakeholders and initiation of necessary actions				
2019	Preparation of Action Plan at the beginning of session	10/07/2019	10/07/2019	24/07/2019	2230
2019	Preparation of Academic and Activity Calendar	10/07/2019	10/07/2019	08/08/2019	2230
2019	Installation of Student council	10/07/2019	10/08/2019	09/09/2019	2123
2019	student Internships	12/09/2019	12/09/2019	10/11/2019	668
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Apeejay Stya MUN UNCSW (United Nation Commission of the Status of Women)	27/07/2019	27/07/2019	30	30
Staging of play "Suchi Saanjh" based on plight of women	28/08/2019	28/08/2019	150	150
Nutrition Awareness Camp 'Eat Smart Be Smart' emphasizing the importance of balanced diet and ways to prevent anaemia among young	23/09/2019	23/09/2019	75	Nil

girls				
Women's Day	07/03/2020	07/03/2020	80	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
49

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille Software/facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	2
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	29/08/2019	1	3 Km Cross-Country Race (Marathon)	Physical Fitness	55
2019	1	Nil	10/09/2019	1	Celebration of The World Physiotherapy Day at Pingla Ghar, Jalandhar	Helping the underprivileged sections	50
2019	1	Nil	16/09/2019	1	Blood Donation Camp	Contributing towards societal health	45
2019	1	Nil	01/10/2019	1			60

			019		Cleaning and Waste Management Campaign 'Shramdaan'	Awareness about environment issues	
2019	1	Nil	04/10/2019	1	Awareness Generation Drive regarding Stubble burning for the farmers of various nearby villages	Air Pollution	70
2020	1	Nil	16/01/2020	4	Four day cleanliness drive	Awareness about solid waste management and cleanliness	55
2019	Nil	1	21/07/2019	1	Guest Lecture on Practical Approach in Residential Design	Waste and water management	110
2019	Nil	1	03/08/2019	1	Van Mahotsav	Environment Conservation	60
2019	Nil	1	24/09/2019	1	Trip to Sultanpur Lodhi, Seechewal	Clean and pollution free water bodies	95
2019	Nil	1	05/10/2019	1	7th International Design Week themed "How to Solve Social Problems as Designers"	Sustainable and environmental friendly designs	150

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT	01/07/2019	The Institute follows Professional code specified by the governing body. Code of conduct has been framed for Principal, Staff teaching as well as non teaching and Students. The code for staff is conveyed to them through meetings conducted from time to time. The Principal ensures that the teaching and Support staff follows the code properly. The code for students is displayed in the campus. Teachers also convey them in the classes. Teachers ensure that students follow the code. There is separate code of conduct for library also. Librarian ensures its compliance by the students. The code is published in Prospectus and also available on website: https://acfa.apeejay.edu/code-of-conduct

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Guru Purnima	16/07/2019	16/07/2019	50
Inter-Departmental Quiz Competition on the eve of death anniversary of Shaheed Udham Singh	30/07/2019	30/07/2019	25
Independence Day	15/08/2019	15/08/2019	270
Celebration of Teacher's Day	05/09/2019	05/09/2019	300
6-day Workshop on CHHAU, Yoga with dance	06/09/2019	06/09/2019	55
Hindi Diwas	20/09/2019	20/09/2019	300
Celebration of 150th Gandhi	02/10/2019	02/10/2019	200

Jayanti			
Founder's Day	04/10/2019	04/10/2019	250
Bestowing of Dr. Stya Paul Award	04/10/2019	04/10/2019	20
Guest Lecture on How to Enlighten and Empower yourself to become better Learners	16/10/2019	16/10/2019	150
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plastic Free Campus • Solid Waste Management • Solar Power Panels • Rainwater Harvesting • LED Lights • Vermicomposting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I Title of the Practice Earning while Learning Goal of the practice Apeejay has been always a College with a difference. Its mission is to make the students self-sufficient and professionally enabled. In order to achieve this target, the College provides unique opportunities to its highly talented students to start earning in their respective field even while they are studying in the second and third year of their course. Such students are given special grooming, extra coaching and skill enhancement opportunities by the trained and experienced faculty to enable them to earn while they are learning and prove themselves befittingly. The Context Apeejay College of Fine Arts is a multi-faculty Institution running a blend of traditional and modern techno-savvy courses under one roof. The courses are conducted in such a manner that every course is in complete synergy with other courses, each course complementing and supplementing the other with a seamless inter-disciplinary flow of knowledge helping to produce a cult of self-reliance amongst the students. Most of the courses are practical in nature and talented students are groomed to the extent that they become confident to provide their services in the market with a professional edge. Such students start earning even while they are still students and help partake of the financial burden of their parents. Along with that, they attain like high level of confidence which leverages their employability and their future career prospects. The Practice The talented students are selected from each department on the basis of their credentials and their class performance and their role in co-curricular activities. They are then required to undertake an aptitude test specially designed for the purpose of selecting the students would be in a position to work on certain projects and earn money. After identifying the areas of their expertise, the opportunities are identified from outsources. For instance, the students who are good at painting have been allocated commissioned work in the state, University and District Administration. Such students are guided by the faculty to execute quality work. The Entrepreneurial Development Cell of the college also helps students to initiate their start-ups. Special hobby classes and Skill enhancement classes are also offered to the students free of cost to enhance their talent and skills and excel in these in order to become self-reliant even while studying. The well lined infrastructure facilities enable the students to acquire a cutting edge. Evidence of Success Many of our students excelling in performing arts have been provided with opportunities to take part time jobs in schools, colleges, TV, radio station and other private organisations. The College also helps the students to get work from the Industry and Corporate houses. They are engaged to develop their logos, book

illustrations, website etc. Students are also encouraged to do Photography on special occasions and are hired by companies and private bodies to shoot for weddings and birthdays etc. The college has a well-equipped sound studio within the campus and students take up certain assignments and get remuneration from the college. They also work as accompanists on special occasions inside and outside the college and earn money. Problems Encountered and Resources Required Sometimes it is difficult to get employers for such students. The College has to work hard to convince the job providers. The College also has to take care of the safety of the students and ensure a conducive environment at the workplace. Since this practice has been going on for the last many years, people have full faith in the credentials and the quality bench mark of the college. Extra coaching along with regular classes is also a challenge but our dedicated faculty fulfills the required output. BEST PRACTICE - II Title of the Practice

ICT Enabled Education Goal of the Practice To provide world-class advanced technology to the students for a proper dissemination of knowledge, enhancement of presentation skills, promotion of innovative capabilities and to leverage global placement of our students. To equip the students with a cutting edge and a sound professional potential to enable them to make a mark for themselves in the highly competitive world where technology is the order of the day. The Context Worldwide research has shown that ICT can lead to an improved student learning and better coaching methodology. Seeing the interest of the students in technology, the College has made efforts to make technology an essential and integral part of its classroom teaching. Technology has the power to transcend barriers and ensure a smooth flow of knowledge even in most testing times through on-line education. The College aims at providing world-class teaching learning ambience to the learners at par with global standards. The Practice In order to fulfill the objective of providing ICT Enabled Education, following measures have been taken by the College: 1. The College has 74 ICT enabled classrooms, 10 smart classrooms and fully equipped ICT enabled studios, workshops, conference halls, auditorium etc. 2. 3D engraving machine in the Design department and hi-tech infrastructural facilities enable the students to become techno-savvy. 3. Extensive use of MOODLE and updating it with latest information mandatory for all teachers. MOODLE is a Learning Management Tool worldwide. It is used as a platform for exchanging valuable notes, lectures, videos etc. It is also used for submitting assignments and project works. It is also an automated attendance system. 4. Online tests are conducted at the departmental level through MOODLE at regular intervals. The result compilation is fully automated which results in timely delivery of report cards. 5. Record of the students performance in the mid-terms and class assignments is duly maintained in the college in soft version for monitoring the growth of the students in classes and midterm exams. 6. The curricular aspects of the Institution are enhanced by its high speed network and free access to Wi-Fi and Data sharing. 7. Live online demo classes with artists and scholars of international repute to facilitate effective teaching-learning are regularly conducted. 8. Students are trained to make use of ICT tools and for making effective presentations and projects. They are motivated to attend relevant, online video tutorials offered by SWAYAMPRAKASH. 9. The mentors encourage the students to take up MOOC courses after a proper analysis based on their interest and ensure timely completion of the course. 10. Students of various professional and technical courses are encouraged to take up research based projects. Use of accounting and statistical software is encouraged among students from relevant streams. 11. There are two fully air conditioned digital and fully automated libraries, stocked with rare and relevant books, KINDLE and Subscription to prominent and research based Journals, Magazines and Newspapers. 12. KOHA and D Space automated software for library are installed. 13. The main library houses a cyber-zone with 12 computers, printers, scanner and two photocopier machines where the students avail the services of OPAC, INFLIBNET, Book Bank Facility, Reprography, Printing, Photocopy, etc. 14. To

facilitate smooth admission, online admission forms are provided on the college website. 15. All information related to the latest courses in the college is also provided on the social media to reach the techno savvy youngsters. 16.

Adoption of CRM (Custom Relationship Management) through Lead squared application helps in handling student queries efficiently. 17. Fee collection is done electronically 18. Website queries are linked with CRM tools to make the online query/process centralized. 19. Teaching and Non-Teaching faculty is regularly trained for ICT enabled education through a number of workshops and online webinars in order to equip them to meet the quality benchmark of teaching with technology and meeting the students requirements through technologically enabled offices. 20. Students are allowed to use their mobile phones for interactive sessions. 21. Every class has internet access points so that worldwide interaction can be made possible. Students are connected to national classrooms and to the lectures of the experts from any part of the world. Evidence of Success Apeejay College of Fine Arts, Jalandhar was able to overcome all challenges posed by the pandemic Covid-19 and succeeded in reaching out to all its students through online teaching platforms like Zoom and MOODLE. An online time table was put into practice and there was a seamless delivery of the course content and e-content from the teachers to the students.

Even practical assignments were carried out with 100 success through online modes. Marching ahead of its times, ACFA had embraced technology in education for the last one decade and it was put to the best usage during the pandemic. Co-curricular activities and competitions were also carried out uninterrupted through the e-portals. A series of significant webinars were conducted to equip the students with the latest know-how of their fields along with other values and necessary measures to cope with the stress caused by the pandemic. Problems

Encountered and Resources Required ICT enabled education involves a lot of finances which at times becomes a challenge due to the paucity of Government and UGC funding. The College ensures the best of its infrastructure facilities provided to the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://acfa.apeejay.edu/docs/igac/7-2-1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Title of the Practice Content Beyond Curriculum: Promotion, Preservation and Propagation of Indian Art Culture Goal of the Practice To promote, preserve and propagate Indian Art and Culture and to keep the young generations rooted to their glorious heritage. To endow them with a holistic personality and enhance their employability in creative and artistic fields. The Context Apeejay College of Fine Arts was primarily set up with an objective and noble mission to promote Indian Art and Culture in its true forms and colours. It was the first Institution in the whole of Northern India where Fine Arts courses were taught as main subjects, where students could carry out higher studies and research work in the less explored fields of Arts. Art-Education which had been accorded a back seat in most Education Institutions of Punjab was brought from the fringes to the fold by ACFA. The Practice Right from its inception in 1975, the College has stood apart in its distinctiveness of promoting the variegated art forms of India through a conducive ambience, creative environment and top-of-the-line infrastructure. The College-faculty comprises seasoned artists with significant research work to disseminate quality education in the art fields. Rare workshops, National and International level Art-Fares and cultural events are regularly organized within and outside the campus to provide ample opportunities to the students to know their culture through performances of

renowned artists and maestros of different art fields. Going beyond the curriculum and college portals, the students are provided opportunities to showcase their talent in highest Art Bodies of India. Efforts have been made to preserve the dying crafts of the Country by promoting the skilled artisans and craftsmen and through the proactive student participation and involvement in learning such dying crafts. ACFA has made endeavours to promote and preserve even those rare musical instruments and folk lore which is on the verge of extinction. Competitions, Awards and Honours serve as befitting incentives for the students excelling in such endeavours. Even Foreign Collaborations and Exchange Programmes in the cultural fields have helped meet this objective to a large extent. Our students have been acting as Cultural Ambassadors of India in the foreign lands with their performance in the classical art forms. Evidence of Success ACFA has been a reigning Champion in cultural competitions and Youth Festivals for the last 20 years even at the National level which in itself is a glorious evidence of success of its vision and mission. The well placed Alumni in various creative fields and the stars created by Apeejay of the caliber of Kapil Sharma, Sugandha Mishra, Advik Mahajan, are all playing a pivotal role in promoting ACFA's objective of promoting Indian Art and Culture. Many instruments have been revived by ACFA students which were getting obliterated. Problems Encountered and Resources Required Sometimes it becomes a challenge to promote the talent of the deserving students in the highly competitive world but our students have been making successful in-roads with the perfect grooming they have received at ACFA.

Provide the weblink of the institution

<https://acfa.apeejay.edu/docs/igac/7-3-1.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plans of Actions for next Academic year • Initiate new courses of international standards and imparting training for skill oriented courses thereby creating better opportunities for employment and startups. • Research and Consultancy services to be encouraged. • Teachers along with students will be encouraged to take up field projects which will contribute towards social cause and certainly would help in resolving few regional issues. • Faculty from professional courses will be encouraged to take up industry based consultancy projects and involve more students for exposure to live projects • Internship to be made compulsory for professional courses. Students will be encouraged for International Internship. • Development of e-content on various platforms will be priority Faculty is actively involved in e-content development on Institutional LMS. E-content development on other platforms will be practiced and promoted. • Improve NIRF Ranking • Inclusion of Industry professionals as part of teaching learning process More industry professionals to be involved for professional programs for enhanced academic input, practical training and strengthening of industrial linkages and industrial visits • More national collaboration in variety of fields • International education trips to be organized