

# ***Apeejay College of Fine Arts, Jalandhar***

Re-Accredited A+ Grade by NAAC College with Potential for Excellence (*Affiliated to Guru Nanak Dev University, Amritsar*)



**2019-20**



## ***Action Taken Report on***

Feedback collected from **# Students # Alumni • Teachers # Parents**

# **STUDENT FEEDBACK ANALYSIS REPORT AND ACTION PLAN**

**Session 2019-20**

## **Feedback System:**

Students are an asset for any educational organization and they are de-facto agents of growth, strength and continuous self- analysis of a college. Considering the importance of their opinions and suggestions, Apeejay College of Fine Arts framed a well-structured questionnaire ranging from Curriculum, infrastructure, teaching-learning environment, opportunities for leadership and Innovation and generated a comprehensive report based on their responses. The responses obtained were critically analyzed and interpreted and their report is presented below.

## **Focus Area:**

- Curricular Aspects
- Teaching-Learning and Evaluation
- Research, Innovations and Extension
- Infrastructure and Learning Resources
- Student Support and Progression
- Governance, Leadership and Management
- Institutional Values and Best Practices

## **Objectives:**

1. To provide students a platform to share their opinions & perceptions in relation to teaching-learning process and suggest improvement areas
2. To provide the students a forum for healthy interaction with the administration regarding the weaker areas of learning environment
3. To make the students critical thinkers
4. To develop their evaluative and analytic faculty in a sound judgmental patterning
5. To give students a sense of belongingness
6. Continual improvement of the College Infrastructure, Staff and Supporting Services
7. To conduct overall SWOT Analysis of our College as per the best judgment of the Students

### **Phases of Student Feedback Mechanism:**

- Collection of Student Feedback
- Interpretation & analysis of Results
- Communication of Results to Principal
- Communication of Results to Person/In-charge/Department Concerned
- Action Plan
- Action Taken Report

### **Interpretation & Analysis of Feedback for the Session 2019-20**

Total Strength: 2123

Sample Size: 264 students selected from across the streams of Commerce, Arts and Science, Theatre (Approximately 12% of total Strength)

Student Selection Criterion: Students are selected on the basis of regularity and performance in Academics.

1. How do you rate the sequence of the courses you have studied in previous semesters?

Response: Excellent

Apeejay College is the only one in city offering traditional and modern courses so effectively and efficiently.

Action Plan: More vocational courses to be introduced

2. Is your curriculum relevant to IT Advancements?

Response: Yes, upto 92% felt it was relevant. The students get enough exposure to IT.

Action Plan: For more practical exposure more collaborative programmes with industry to be introduced

3. Are you satisfied with the course content of your programme?

Response: Yes, upto 90%. Most of the courses are compatible with industry and employers' demands.

Action Plan: Target is to achieve 100% course content satisfaction amongst the students.

4. Are you satisfied with the special programs organised for advance learners and slow learners in your College?

Response: Yes, over 92% feel satisfied.

Action Plan: Extra attention in special classes to accommodate the students who are slow learners on priority.

5. Are you satisfied with the internal evaluation process?

Response: Over 90% students expressed satisfaction.

Action Plan: Keeping in mind the students' responses, the internal evaluation method to be made more transparent and comprehensive.

6. Are you satisfied with the redressal of evaluation related grievances?

Response: Majority felt satisfied. The grievances are redressed quickly and timely.

Action Plan: With the help of SWA and other student bodies, the Grievance Redressal Cell to be strengthened.

7. Were your attendance and result record Conveyed to you in time?

Response: Yes, very promptly. Both the said records are sent to the homes of individual students.

Action Plan: Semester End PTM and SMS information of Month-end Attendance made available on MOODLE. The practice continues.

8. Did you get proper information related to events, programs in college on notice board.

Response: Excellent. The College maintains E-Notice on MOODLE also, where the information related to events and programs in college is displayed. Moreover the college website is updated regularly.

Action Plan: To make MOODLE more effective and practical, students are encouraged to use MOODLE frequently on compulsory basis.

9. Does your Institution promote Research Activities amongst students?

Response: Very good. There is hardly much scope to introduce research at UG level as students lack research-maturity.

Action Plan: To introduce more Research oriented professional courses

10. Are you a Member of NSS or Green Club of the College?

Response: Yes. Most of the students participate in programmes organised by NSS, SWA related to creating Eco-friendly environment.

Action Plan: More and more students motivated to partake in the NSS, NCC and Go Green Clubs and Plantation Drives.

11. Do you actively participate in Extension Activities and do you find them to be relevant?

Response: Yes, 95% students actively participate in Extension Activities and they find them relevant.

Action Plan: More and more students will be encouraged to participate in the Extension Activities like visiting charitable organizations.

12. Are you satisfied with the infrastructural facilities in your classrooms like benches, electric lights, fans etc.?

Response: Yes, very satisfied. The infrastructure is adequate and add quality to the academic excellence.

Action Plan: Some rooms in C block made AC. The process is on.

13. Do you think there are enough books, journals, newspaper in the library concerning your subjects?

Response: Sufficient. Foreign Authors' Books and Reference Books, Magazines on varied subjects, Research journals related to most of the subjects are available.

Action Plan: More facility for online reading of Journals and Magazines to be made available to the students.

14. Are you satisfied with the facilities for extracurricular activities and sports?

Response: Yes, 95% students participate in the extra-curricular activities being organized.

Participation of students in Outdoor games to be encouraged.

Action Plan: More and more students to be motivated to participate in the extra-curricular activities and more sports activities will be organized for full physical development of the students.

15. Do you avail ICT Facilities in the College?

Response: Yes, most of the students do so. Accessing the MOODLE is compulsory for all.

Action Plan: Students to be encouraged to enroll for SWAYAM Courses. Usage of Kindle and E-Library facilities to be promoted

16. Do you regularly visit College Library for Study purpose?

Response: Yes. On daily basis, almost 85% students do visit Library to make notes, to find books related to subjects and to access their MOODLE Accounts.

Action Plan: More online books to be made available

17. Does the College provide Safe drinking water and sanitation facility?

Response: Yes. Water coolers have been placed throughout the college and there are dustbins everywhere in the campus.

Action Plan: Sanitation Facility to be spruced up

18. Do you think the college updates its infrastructure at regular basis?

Response: Yes. Classes and Labs are upgraded and infrastructure is improved regularly.

Action Plan: Many e facilities incorporated in Library and the College.

19. Do you find your teachers easy to understand?

Response: Yes. Teachers are dedicated and very efficient in their subjects. They use lecture methods and also use ICT to teach in an interactive way.

Action Plan: More practical projects for students to be incorporated in curriculum.

20. Do your teachers provide you with additional study material / notes and other learning inputs for clarity and understanding of the subject?

Response: Yes, 90% students agreed. Teachers provide in-class notes and quality study material. 90% students have full clarity and understanding of the subjects.

Action Plan: Lectures and notes will be made available online on Website. Focus will be on E- Interaction and MOODLE based resources and books, links and blogs. The practice goes on.

21. Have you ever approached any of your teachers for Career Guidance and Assistance?

Response: Yes, frequently. Teachers of Commerce, IT classes, Applied Art, Fine Arts, Social Sciences & Language Departments and Vocational Classes have been offering career guidance and timely advice to the students to navigate their career in the right direction.

Action Plan: Overseas Education Guidance Cell is under consideration to be set up in the coming times.

22. Is the College Office Supportive in dealing with administrator?

Response: Yes. The non-teaching staff members guide about university form filling, admission form filling, Collecting University Roll Numbers or about collecting DMCs as and when sought.

Action Plan: To keep up the supportive attitude

23. Do you make use of Suggestion Box provided in the College?

Response: Frequently.

Action Plan: More and more students will be encouraged to make use of Complaints or Suggestion Cell. E-Complaints in MOODLE to be introduced soon.

24. Is the campus Eco Friendly and Green?

Response: Extremely. Our college has 2 lush green gardens and herbal garden.

Action Plan: Green Club and waste material club have been introduced.

25. What is your opinion regarding safety of girl students in the College?

Response: Girl students are totally safe and secure and no case of sexual harassment has ever been reported.

Action Plan: Anti-Ragging Cell and Anti-Sexual Harassment Cell have already been working.

26. How would you rate the services provided by the counseling cell on the scale of 1 to 5

Response: 4.8

Action Plan: Cell will include Placements, Academic and personal guidance also.

27. What is your view regarding waste management measures in the College?

Response: Dustbins and garbage bins are provided throughout the campus. 'Best out of Waste' competition is held annually.

Action Plan: Focus on reducing the usage of paper.

28. How would you rate the transparency of the admission process on the scale of 1 to 5

Response: 5

Action Plan: College Website set up for inviting admissions from students hailing from far off States of India. More efforts have regularly been put in to invite students of far off areas of India.

29. What is your overall opinion about the Institution?

Response: It's the best in North India.

Action Plan: To work towards achieving autonomy for the Institution.

30. Any change or improvement you would like to see in your Institution.

Response: Online teaching learning facility, more sports activities and basement parking should be set up. Provision of Hostel would facilitate out station students to study here.

Action Plan: To incorporate the above suggestions and work on an action plan.

31. Are you satisfied with online classes?

Response: These questions were specifically added to have the students feedback with regard to the online classes going on due to pandemic. Keeping the spirit high, the Institution reached out to students by following 100% online time table. 95% of the students were satisfied with the curriculum taken online and 5% complained of having problems due to network issues in remote areas.

32. Are the teachers regularly adding activities to their online classes?

Response: The students accepted that the teachers regularly added fascinating activities to make online teaching valuable. 95% of the students accepted this fact.

33. Do you feel the difference in physical classes and online classes?

Response: Yes, around 97% of the students accepted that though the teachers are delivering their best as per as curriculum and activities are concerned but the intimacy and the infrastructure of the Institutions are being missed by them.



# ALUMNI FEEDBACK ANALYSIS REPORT AND ACTION PLAN

## Session 2019-20

### **Feedback System:**

A well flourished alumni having presence in every nook and comer of the world have always been invited to visit the college during various functions and feedback is sought from them regarding various current issues. Questionnaire are sent to them and even distributed to them during various college functions. Their valuable suggestions are also welcomed by the College as they explain the requirement and relevance of their knowledge in present working scenario.

### **Focus Area:**

1. Curricular Aspects
2. Teaching Learning & Evaluation
3. Research Innovation & Extension
4. Infrastructure & Learning Resources
5. Student Support & Progression
6. Governance, Leadership & Management
7. Institutional Values and Best Practices

### **Objectives:**

1. To provide alumni a platform to share their views & experiences in relation to teaching- learning process and suggest improvement areas
2. To work on the precious suggestions by ex-students as their experience in the institution can be used for the development of the institution at all levels and to give alumni a sense of belongingness
3. To develop the skill of critical thinking and evaluation amongst student
4. Continual improvement of the College Infrastructure, Staff and Supporting Services

### **Phases of Student Feedback Mechanism:**

1. Collection of Student Feedback
2. Interpretation & analysis of Results
3. Communication of Results to Person/In-charge/Department Concerned
4. Communication of Results to Principal
5. Action Plan
6. Action Taken Report

## **Interpretation & Analysis of Feedback for the Session 2019-20**

Sample Size: 195 alumni selected from across the streams of Commerce, Arts and Science.

Student Selection Criterion: Students are selected on the basis of Attendance and Academic record

Feedback Q-1: Did your course facilitate your placement?

Response: 92% of alumni feel satisfied with the placement system of the college.

Action Plan: Priority would be given to achieve excellence.

Feedback Q-2: Was your curriculum in-line with I.T. Advancements?

Response: Excellent

Action Plan: Teachers to be encouraged to use the latest technological tools for teaching.

Feedback Q-3: Does the course curriculum meet the industry standards/requirements?

Response: Yes

Action Plan: The Faculty Members who are also part of Board of Studies regularly pass on suggestions to University to incorporate a more industry oriented syllabus.

Feedback Q-4. How far did the Personality Development programmes organized during college help enhance your personality?

Response: 90% of the alumni gave positive response.

Action Plan: To boost the confidence and to provide holistic development of the students, more programmes are in the pipeline for the same.

Feedback Q-5. Do you think your stay in the College developed Research Aptitude in you which enhanced your placement prospects?

Response: Good enough

Action Plan: Internship practice to be intensified on priority basis

Feedback Q-6. Do you still participate in Extension Activities of the college as alumni?

Response: 80% of the alumni gave positive response.

Action Plan: Alumni meets to keep in touch with its ex-students and also honours them while recognizing their achievements in different events has been a regular feature.

Feedback Q-7. How would you rate the infrastructural facilities during your stay in the College?

Response: Excellent

Action Plan: To meet the demands of technology driven present times, the college is even ready to update its infrastructure on regular basis.

Feedback Q-8. Were you exposed to various ICT facilities in the College?

Response: Yes.

Action Plan: College makes no compromise when it comes to infrastructure facilities of a global standard. It boasts of the best of infrastructure for technical courses.

Feedback Q-9. Was the College Library adequately equipped for your academic support?

Response: Well enough

Action Plan: The infrastructure in the library to be updated/upgraded and in addition more books are to be added.

Feedback Q-10. How do you rate the courses that you have learnt in relation to your current job?

Response: A greater section of students benefitted from the activities related to their courses.

Action Plan: More job oriented and vocational courses to be added with provision for internships.

Feedback Q-11. Were your grievances properly handled at the College?

Response: Majority of students consider grievance handling procedure to be fairly adequate.

Action Plan: More efforts to be instilled for grievances to be handled more promptly.

Feedback Q-12. Being an Alumni are you satisfied with the Annual Alumni Meet in the College?

Response: Excellent

Action Plan: Alumni Association of the college organizes alumni meets at regular basis and keeps in touch with the ex-students through facebook, whatsapp etc.

Feedback Q-13. Was the Placement Cell of the College effective in helping you procure a benefitting placement?

Response: A greater section of the alumni expressed their satisfaction with the placement procedures of the institution.

Action Plan: In house placements motivated

Feedback Q-14. How often do you visit the College as Alumni?

Response: Majority of the students have been attending regular alumni meets.

Action Plan: The visits of the alumni are quite often. Alumni who are settled abroad and living in far off cities are connected through the channel of social media.

Feedback Q-15. How would you rate the various safety measures taken by the College for Women safety on the scale of 1 to 5?

Response: Excellent

Action Plan: The safety measures are adopted and maintained on regular basis.

Feedback Q-16. Were you given enough opportunity to showcase your talent in the College?

Response: 92% responded in the positive.

Action Plan: Diverse events organised by various departments help in exhibiting students' talents.

Feedback Q-17. Do you wish to strengthen the Alumni unit of the College?

Response: Yes. The response was very marvellous.

Action Plan: Strengthening the alumni is the main priority.

Feedback Q-18. Were you satisfied with the waste management system of the College?

Response: To a large extent

Action Plan: Green Audit done on regular basis. Waste Management System to be made more effective.

Feedback Q-19. Do you notice any reforms in the College since you passed?

Response: 95% of the students feel college has evolved tremendously by way of infrastructure and quality.

Action Plan: The institution to work in the direction of implementing new strategies and systems to meet the demands of modern era.

Feedback Q-20. Any suggestions for strengthening the Alumni network of your college?

Response: Response was positive

Action Plan: To encourage and involve alumni in more activities pertaining to their areas of specializations

# TEACHER FEEDBACK ANALYSIS REPORT AND ACTION PLAN

Session 2019-20

## **Feedback System:**

Teachers are the building blocks of an Institution. Their feedback on various aspects of the Institution is of great importance. Faculty always tries to upgrade the standards of the Institution. Their suggestions and genuine feedback provide impetus for the growth of the Institution. Every year, they are asked to fill a questionnaire which is a tool for obtaining their feedback. The questionnaire includes every aspect of the functioning of the Institution.

## **Focus Area:**

1. Curricular Aspects
2. Teaching, Learning and Evaluation
3. Research, Innovation and Extension
4. Infrastructure and Learning Resources
5. Student Support and Progressive
6. Governance, Leadership and Management
7. Institutional Values and Best Practices

## **Objectives:**

1. To provide teachers a platform to share their views & experiences in relation to teaching- learning process and suggest improvement areas
2. To boost their morale and confidence by giving them a chance to freely interact with the administration regarding the improvement of teaching and learning environment
3. To develop the skill of critical thinking and evaluation amongst teachers
4. To give them the sufficient time to pursue their research work
5. Continual improvement of the College Infrastructure, Staff and Supporting Services

## **Phases of Teacher Feedback Mechanism:**

1. Collection of Teacher Feedback
2. Interpretation & analysis of Results
3. Communication of Results to Principal
4. Communication of Results to Person/In-charge/Department Concerned
5. Action Plan
6. Action Taken Report

## **Interpretation & Analysis Feedback for the Session 2019-20**

Total Strength: 107

Sample Size: All the teachers of the college of various streams of Commerce, Arts, Theatre, Multimedia and Science etc.

Feedback Q-1 Are you satisfied with the Course Content?

Response: very good

Action Plan: The Course Modification Committee always take care of the syllabus prescribed by the university and will continue to do this in future. The College staff is vigilant enough to bring about the required changes in course contents.

Feedback Q-2 Is the college promoting research related activities for teachers?

Response: Many teachers are doing work of research and college always encourages them.

Action Plan: Timely promotions are offered to teachers who pursue the research work by management and which will encourage the teachers to pursue further.

Feedback Q-3 Are you satisfied with the Internal evaluation system at the institutional level?

Response: Excellent

Action Plan: More quick and unbiased evaluation is of great concern.

Feedback Q-4 Are you satisfied with the Faculty Development Programmes organized in the College?

Response: Excellent

Action Plan: With the motto to encourage new teaching methodologies, more Faculty Development Programmes to be organised.

Feedback Q-5 Are you satisfied with the number of students allocated under each mentor?

Response: Excellent

Action Plan: The number of students allocated under each mentor is appropriate and the ratio is always in proportion.

Feedback Q-6 Are you satisfied with the available infrastructure for teaching in the College?

Response: Excellent

Action Plan: Taking timely initiatives to introduce new technology and features in accordance to the needs of the teaching has been a regular feature.

Feedback Q-7 Are the books, journals in the Library sufficient for the cognitive development of the students?

Response: Excellent

Action Plan: More books for general reading which will be inspirational as well for the students which will enhance their personality will be added.

Feedback Q-8 Do you refer to Library books for preparing your lectures?

Response: 90 % of teachers visit library on the daily basis and give the reviews regarding the updation

Action Plan: New books related to syllabus consulted by the teachers on regular basis.

Feedback Q9-: Do you regularly submit the infrastructural requirements related to your department?

Response: Majority of the teachers gives the feedback regarding the requirements.

Action Plan: A special committee formed for this purpose to take care of the requirements more efficiently.

Feedback Q-10 Does the College regularly update its infrastructure as per your suggestions?

Response. Excellent

Action Plan: Latest technology and facilities of the high quality brand will always remain the priority of the management.

Feedback Q-11 Do you include ICT facilities in your teaching methodology?

Response: Excellent

Action Plan: ICT facilities are always upgraded in order to enhance the teaching methodology.

Feedback Q-12 Are tests and examination conducted well in time with proper coverage of all units in the syllabus?

Response: Excellent

Action Plan: Regular tests and examinations are conducted with proper coverage of all units in the syllabus.

Feedback Q-13 Are you satisfied with the Internet Facility and Research Related Sources in the Library?

Response: Almost all the teachers are using Wi-Fi system and Research Related Sources in the Library.

Action Plan: Practice is on

Feedback Q-14 Are faculty related grievances / problems solved well in time?

Response: Excellent

Action Plan: Direct link between the faculty and management has already been there.

Feedback Q-15 Are you satisfied with Faculty Empowerment Strategies of the College?

Response: Excellent

Action Plan: More related programmes to be introduced.

Feedback Q-16 Are students confident enough to share their issues with you?

Response: Excellent

Action Plan: The teachers and students feel comfortable enough to interact and students are encouraged to share their issues with teachers.

Feedback Q-17 How much of the official work do you perform without the use of paper?

Response: 90 % of the official work is done online.

Action Plan: Minimal use of paper will be encouraged.

Feedback Q-18 Do you guide the students about the environment conservation?

Response: Excellent



Action Plan: New concepts like 'green and clean city' are promoted and will be continued

Feedback Q-19 Do you contribute towards making the campus plastic free?

Response All teachers contribute towards making the campus plastic free.

Action Plan: The students are motivated to avoid plastic.

Feedback Q- 20 How do you make teaching learning process effective?

Response: Excellent

Action Plan: Teaching learning process is made effective by introducing innovative methods of Teaching.

# **PARENT FEEDBACK ANALYSIS REPORT AND ACTION PLAN**

## **Session 2019-20**

Feedback from parents is one of the most powerful tools to enhance the quality of an institution. Studies show that students whose parents take an active role in their education do better both academically and socially. One of the best ways to get parents involved with their wards' education and future is through survey and feedback. This feedback not only helps parents contribute positively to their children's learning experience but it also can be an indicator of an institution's overall success. Apeejay is an institution where students learn to strive for excellence. It has always adhered to the logo 'Soaring High is my Nature'. Parents agree that college leaves no stone unturned in the direction of students' progress and growth. Parents provide online feedback which makes the data collection easier. This session also the feedback form was circulated online to over 255 parents and was analyzed thoroughly for betterment of the institution.

### **Focus Area:**

1. Curricular Aspects
2. Teaching Learning & Evaluation
3. Research, Innovation & Extension
4. Infrastructure and Learning Resources
5. Student support & Progression
6. Governance, Leadership & Management
7. Institutional Values and Best Practices

### **Objectives:**

1. To provide Parents an opportunity to share their views & experiences in relation to teaching-learning process and suggest improvement areas.
2. To give a chance to Parents to freely interact with the administration regarding the weaker areas of learning environment.
3. To give Parents a sense of belongingness.
4. Continual improvement of the College Infrastructure, Staff and Supporting Services.

### **Phases of Parents Feedback Mechanism:**

1. Collection of Parents Feedback
2. Interpretation & analysis of Results
3. Communication of Results to Principal
4. Communication of Results to Person/In-charge/Department Concerned
5. Action Plan
6. Action Taken Report

### **Interpretation & Analysis Teacher Feedback for the Session 2019-20**

Sample Size: 255 Parents selected from across the streams of Commerce, Theatre, Design, Art and Science. (11% of total Strength)

1. How would you rate the teaching and learning environment in the College?

Response: Excellent

Action Plan- The College aims to keep adding new innovating methods of teaching. Parents are completely satisfied with teaching and learning environment in the college. Suggestions from parents are always welcome.

2. Does the College provide Value Based Education?

Response: Yes

Action Plan - Value based education is motto of our college.

3. Are you satisfied with the special programs the college is organizing for advance learners and slow learners?

Response: Yes

Action Plan- The practice continues to keep up its policy for identifying and coaching advance learners and slow learners

4. Does college organize events to directly interact with parents and handle their issues related to  
A. Academics, B. Examination C. Stress-

Response: Yes

Action Plan- Parent Teacher Meet is a regular feature of the college.

5. Are you satisfied with the innovation and creativity incorporated in teaching learning methods of the college?

Response: Yes

Action Plan- Moodle has already been introduced in teaching and it is going on well.

6. Do you think Extension Activities of the College have led to more humanitarian development of your Ward?

Response: Yes

Action Plan- College is always on the forefront to strengthen its extension which leads to more humanitarian development of your Ward.

7. How have the Extension Activities organized in the College enhanced the personality and confidence level of your Ward? Please rate on the scale of 1 to 5

Response: 4

Action Plan- Apeejay is a reigning champion in Youth Festivals for the last 18 years. It would further strengthen its extension activities on inter-college as well as on global platform.

8. Are you satisfied with the infrastructural facilities of the College?

Response: Yes

Action Plan- To enhance infrastructural facilities as per the requirement

9. Do you find any problem or inconvenience when you visit the College?

Response: No

Action Plan- A front desk to specially cater to parents already established.

10. Are you satisfied with the performance of students' Grievance Redressal Cell?

Response: Yes

Action Plan- Grievance Redressal Cell of the college aims to keep up its performance in addressing grievances.

11. Do you receive SMS, Mails and Phone Calls related to your Ward's Progress in time?

Response: Yes

Action Plan- To enhance the facilities and provisions of SMS, Mails and Phone Calls related to your Ward's Progress in time.

12. Is the college office helpful in administrative matters?  
Response: Yes  
Action Plan-College has made an attempt to improve assistance in administrative matters
13. Do you regularly attend PTMs held in the College?  
Response: Yes  
Action Plan- Regular Phone calls tend to ensure that Parents come and check the growth of their ward.
14. Are you satisfied with the functioning of Sexual Harassment Cell?  
Response: Yes  
Action Plan-Efforts are continued to make the Cell more effective in its working.
15. How would you rate the hygienic environment of the College on the scale of 1 to 5?  
Response: 4  
Action Plan- Dustbins are placed everywhere and Swachhta App is promoted among students
16. Are you satisfied with the details provided on the College website?  
Response: Yes  
Action Plan- College has a website which provides complete information about the courses and new vocational courses. The college plans to update its website with latest software.
17. Do you get information in advance regarding fee or any other charges?  
Response: Yes  
Action Plan- The information about fee structure and others charges is provided and efforts are made by the college to provide the information well in time.
18. Any suggestion you would like to share for enhancing the quality standards of the Institution.  
Response & Action Plan- 99% was satisfied with standards of the institution. They shared that the institution has instilled tremendous confidence and capability in their wards and we ensure to keep the process going on.

# **ACTION TAKEN REPORT**

**on**

## **FEEDBACK COLLECTED**

**2019-20**

Feedback received from Students, Alumni, Teachers and Parents in 2020 on an Annual Basis, analyzed as presented in the Analysis Reports. Based on the action plan mentioned in the analysis report pertaining to students, alumni, teachers and parents a committee was formed to execute the desired action plan at the earliest. The committee comprised of the Principal as the Chairperson and five senior faculty members. Based on the action plan, an agenda was framed and forwarded to the management. Prompt action was taken to implement the suggestions on the basis of priority. The action taken was then discussed in the board meeting comprising a Governing Council, Board Members, Principal, IQAC Convener and two Staff Representatives.

Following action was taken:

- More Bachelor of Vocational courses introduced in the session.
- E- library has been strengthened.
- Research centre has been upgraded.
- More plantation was done in the form of 'Podharopan divas'.
- Prospectus to be made available online for the convenience of students
- Increase in the number of extension activities and guest lectures
- PTMs and Alumni meets have become a regular feature.
- Skill Development Courses were arranged for students so as to enhance their creativity.
- Provision of air conditioning in all the labs.
- Sexual Harassment cell has become more active in the college.
- More effective use of MOODLE has been incorporated in teaching learning and co-curricular activities.
- Concept of Green and Clean city is promoted in the college.
- Under privileged students were taught free of cost in the month of May 2019.

- Donation of grains, pulses etc. under the mission 'DONATE GRAINS' was initiated by the college.
- Solar System has been set up in the College.
- Herbal Garden has been set up.
- Upgradation of Conference Room
- Starting of More Skill Development Classes